

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
April 19, 2018
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:30 p.m. In attendance were Commissioners Apperson, Kimball, Schneider and Ragen. Commissioner Detzel arrived after the prayer. Also in attendance were Assistant Chief Dowaliby, Chaplain Cords Administrative Assistant Howard and members of the department. Chief Duncan was not in attendance due to illness.

Pledge of Allegiance and Moment of Silence followed by a prayer by Chaplain Cords

Amendments to the Agenda

None

Presentations/Awards

Assistant Chief Dowaliby presented Chaplain Cords with his official department badge and business cards.

Approval of Minutes

The minutes for the March 15, 2018 meeting were presented for approval. Commissioner Kimball made a motion to accept the minutes as presented. Commissioner Detzel seconded and the motion passed.

Treasurer's Report

First Bank - General Fund			
Opening Balance	March 1, 2018		\$1,991,907.04
Credits		\$52,550.89	
Debits		\$214,438.79	
Ending Balance	March 31, 2018		\$1,830,019.14
First Bank - Impact Fee Fund			
Opening Balance	March 1, 2018		\$505,237.34
Credits		\$214.55	
Debits		\$0.00	
Ending Balance	March 31, 2018		\$505,451.89
First Bank - CDARS			
4 Week Public Funds CD	\$ 2,000,000.00	\$ -	\$2,000,000.00
13 Week Public Funds CD	\$ 2,000,000.00	\$ -	\$2,000,000.00
26 Week Public Funds CD	\$ 2,000,000.00	\$ -	\$2,000,000.00

Total CDARS			\$6,000,000.00
Total			\$8,335,471.03

Commissioner Ragen made a motion to accept the Treasurer’s Report. Commissioner Schneider seconded and the motion passed.

Chief’s Report – Assistant Chief Dowaliby read Chief Duncan’s report:

- Everyone continues to work hard and do a great job.
- Assistant Chief Dowaliby and I have toured South Trail fire station on Daniels and a church on McGregor that Ted Gadoury, owner of Gladstone Builders built. Both buildings are steel structures which have several advantages over conventional construction: the cost is much less than conventional construction, they can be built to the same hurricane rating as conventional, the lifespan is essentially the same and once built, they can be landscaped and finished so that they look like conventional construction. We were very impressed with the buildings and Mr. Gadoury.
- We would like to wish Commissioner Kimball a Happy Birthday – April 9th.
- All the shifts have completed hydrant maintenance.
- We received tax distribution #8 for \$57,541.09.
- We received our Impact Fees for the second quarter: \$30,884.37.

Commissioner Detzel made a motion to accept the Chief’s Report. Commissioner Kimball seconded and the motion passed.

Assistant Chief’s Report

Items of Interest

- I’d like to welcome Captain Summerall back. Austin Gee was shift changed to Captain Jones’ shift to make room. All shifts are back to being fully manned.
- The Volunteer Fire Assistance Grant program was approved for 50% purchase of a new pump for Brush 81.
- We passed the first part of the WCIND Grant for the boat dock. We still have to wait for final stage.
- The first piece of gym equipment was purchased as we move forward with physical conditioning.

- The second part of the physicals was conducted last Friday.
- We are still waiting to hear about the decontamination grant.
- Matt Whatley has been working on utilizing Target Solutions to track our truck maintenance.
- Engine 83 will get new tires and E-One will address the other issues.
- We gained permission to use the SWF Training Academy's training tower on weekends.
- Justin Simmons passed his Fire Officer One test.
- The 5-Year Plan is ready for your consideration. I'd like to thank Debbie for her assistance with the document.
- I'd like to thank Engineer Poulton for helping Debbie get her storage of supplies a new home.
- We received a letter from Ft. Myers Beach Fire Dept. recognizing Engineer Rewis for his work as a Fire Investigator on the high-rise fire on the beach.

Meetings Attended

- Fire Chief's Association Meeting
- Chief Duncan and I met with the FP&L plant supervisor and safety director at their request last week. They have a requirement to partner with their first responding agency for confined space training/rescue. We discussed training and operations capabilities. They will pay for most of what we need. We will know more when we meet with them again. They are willing to buy everything we need and help pay for training.
- Met with two architects this month concerning Station 2.
- I attended the Lee Control annual awards.
- I gave a short talk at the Rotary Club. My application for membership is moving through the process.

Training Attended

- The FP&L class for us on April 3-4-5 was well received.
- Engineer Swindle and FF Simmons passed the EVOC Instructor Class.
- Captain Jones and FF Pledger attended a week-long Rope Operations Class in Ocala at the Florida State Fire College.
- Engineer Swindle has been conducting training classes in-house for Eight Points Education and Training. These classes go towards Florida State requirements.
- The men continue to train.
- There has been a lot chatter about Active Shooter Training, but we haven't heard anything.
- The MOU with LCEMS is working its way through the process.

- Engineer Washburn and FF Whatley attended the Firefighter Cancer Symposium in Ocala.

Commissioner Detzel made a motion to accept the Assistant Chief's Report. Commissioner Schneider seconded and the motion passed

Attorney's Report

Attorney Pringle was not in attendance.

Fire Prevention Division Report

- Current Construction: Sweetwater Landing Boat Storage; Sweetwater Landing Boathouse 31 Restaurant; Pebblebrook at Verandah
- New Construction: None to report
- Projects Completed: None to report
- Revenues: The Division billed \$120.00 for the month.
- Meetings Attended: None to report
- Prevention Education: NFPA 1/101 Update with Florida Amendments
- Inspections: The division completed 2 fire inspections for the month.

Commissioner Schneider made a motion to accept the Prevention Report. Commissioner Ragen seconded and the motion passed.

Public Input on Agenda Items

None

Old Business

- Approve the final total for Assistant Chief Dowaliby's staff vehicle (not including equipment approved separately) \$35,976.00. Purchase was initially approved in December for up to \$42,000.00.

Commissioner Detzel made the motion, Commissioner Schneider seconded and the motion passed.

New Business

- Declare out of service and authorize disposal of the old training room carpet that was replaced with the new vinyl plank flooring. Item #2012-174-2, purchased on 4/10/12 for a cost of \$1,159.48.

Commissioner Ragen made the motion, Commissioner Schneider seconded and the motion passed.

- Approve updated 5 Year Master Plan.

Commissioner Schneider made the motion, Commissioner Detzel seconded and the motion passed.

- Approve additional insurance premium of \$287.00 for Assistant Chief Dowaliby's staff vehicle. Commissioner Detzel made the motion, Commissioner Ragen seconded and the motion passed.
- Approve Resolution for Election in November 2018 for Commissioner Seats 4 and 5.

The title of the resolution was read into the record:

RESOLUTION #2018-02, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE FORT MYERS SHORES FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, ORDERING AND CALLING AN ELECTION OF MEMBERS FOR THE BOARD OF COMMISSIONERS TO BE HELD IN THE GENERAL ELECTION ON NOVEMBER 6, 2018.

The resolution states that the Board has five members and the current term of Seat #4 and Seat #5 expire in 2018 and "There is called an election in the County of Lee, State of Florida, to be held on the 6th on November, 2018, for the purpose of having all of the qualified electors residing within the boundaries of the Fort Myers Shores Fire Protection and Rescue Service District to determine the members to serve on the Board of Commissioners of Fort Myers Shores Fire Protection and Rescue Service District as follows: Seat #4; length of term – 4 years: Seat #5; length of term – 4 years."

The resolution further states that "The period of qualifying as a candidate for a Commissioner of Fort Myers Shores Fire Protection and Rescue Service District shall be from Noon on June 18, 2018, through Noon on June 22, 2018. Candidates shall qualify with the Supervisor of Elections of Lee County, Florida."

Commissioner Kimball made a motion to adopt Resolution #2018-02. Commissioner Detzel seconded and upon being put to a roll-call vote the motion passed as follows: Commissioner Apperson – Yes; Commissioner Detzel – Yes; Commissioner Kimball – Yes; Commissioner Schneider – Yes; Commissioner Ragen – Yes.

- Approve placing ad in the News-Press for volunteers. This will give us the option of hiring from the volunteer ranks if we choose to do that in the future.

Commissioner Detzel made the motion, Commissioner Schneider seconded and the motion passed.

- Approve expenditure of \$9,990.00 to replace the pump on the Brush Truck and accept \$4,995.00 (50%) in matching funds awarded by the Florida VFA Grant.

Commissioner Ragen made the motion, Commissioner Kimball seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report:

DVP Washburn – all's quiet!

Comments from Commissioners:

Everybody be safe and have a good month. Thanks to everyone!

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Kimball seconded and the motion passed. Meeting was adjourned at 8:02 p.m.