

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
July 19, 2018
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:31 p.m. In attendance were Commissioners Detzel, Schneider, Kimball and Apperson. Commissioner Ragen was out of town. Also in attendance were Attorney Pringle, Administrative Assistant Howard, Captain Burrell, Engineer Rewis, Firefighter Whatley and Commissioner Apperson’s mom.

Pledge of Allegiance and Moment of Silence

Amendments to the Agenda

None

Presentations/Awards

None

Approval of Minutes

The minutes for June 2018 were presented for approval. Commissioner Kimball made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer’s Report

First Bank - General Fund			
Opening Balance	June 1, 2018		\$1,412,623.44
Credits		\$67,914.80	
Debits		\$336,000.27	
Ending Balance	June 30, 2018		\$1,144,537.97
First Bank - Impact Fee Fund			
Opening Balance	June 1, 2018		\$536,923.63
Credits		\$330.98	
Debits		\$0	
Ending Balance	June 30, 2018		\$537,254.61
First Bank - CDARS			
4 Week Public Funds CD			\$2,000,000.00
13 Week Public Funds CD			\$2,000,000.00
26 Week Public Funds CD			\$2,000,000.00

Total CDARS			\$6,000,000.00
Total			\$7,681,792.58

Commissioner Detzel made a motion to accept the Treasurer’s Report. Commissioner Schneider seconded and the motion passed.

Chief’s Report

I hope everyone had a nice 4th of July holiday. I will be at the National Fire Academy, so Debbie will run the meeting this month. We have a lot going on with the budget and Union negotiations. Please remember that we will have an Executive Session next month after the regular FBOC meeting.

Items of Interest

- I talked with Kitty Green, Habitat for Humanity, about the Lehigh Acres property and the FM Shores property we own. Habitat for Humanity would appreciate the opportunity to acquire the building lots. Mr. Pringle said he would research the FM Shores lot as well.
 - Habitat will incur all expenses for the property transfer.
 - Ms. Green wanted to assure you that they also service veterans. They have a difficult time placing a veteran in a home because they either fall under or above the income requirement.
- FF Curt Peterson is officially hired. Curt will be a great addition to the family.
- Captain Burrell’s son Kyle, was hired by the Airport FD. Congratulations!!
- Happy Birthday to Engineer Simmons, Firefighter Mimbs and Commissioner Apperson!
- We will have an Executive Session after the August 16th meeting.
- The Florida Forestry Service has a new Center Manager. We have yet to meet.
- Debbie and I have been working on the budget. You have Draft 1. We are still in negotiations with the Union, so we can expect the figures to change.
- My new staff vehicle is being repaired after it was run into. The other driver was cited.
- The back stairs are completed after having a railing and a handicap protection device installed. The final inspection should be done soon. The stairs look great!
- Engineer Rewis, FF Gee and I received a nice letter from Chief DiLallo thanking us for standing vigil for Engineer Pride during his stay in Medical ICU. He has improved and is out of the ICU.
- The FP&L project is moving forward.

- We had an onsite safety inspection from the State Fire Marshal's office. The report will be out soon.

Meetings Attended

- The first Union negotiation meeting was held. Please ask me if you have any questions.
- Assistant Chief Larry Tiner from Alva FD retired. The food was awesome.
- Debbie and I met with VFIS for our liability insurance review.
- I met with LCEMS to get the ball rolling with the training needed for the EMT program.
- The Marine Emergency Response Team will conduct their quarterly training in our district next month.

Training Attended

- FF Mimbs started Paramedic school on July 10th.
- Austin Gee completed the Rope Operations class at the Florida State Fire College.
- Engineer Rewis and FF Pledger went to New Mexico and attended an emergency bomb class.
- FF Pledger and Captain will be attending a USAR training in Jupiter, Florida. The cost of the class (\$950 each) and lodging will be taken care of by USAR. Engineer Simmons is also attending the training.
- Captain Jones and FF Pledger are conducting Rope Operations Level refresher training for all personnel.
- We are in contact with the Florida State Fire College about putting on the Confined Space Operations and Technician Class. The proposed dates are October 29 – November 2.

Commissioner Detzel made a motion to accept the Chief's Report. Commissioner Schneider seconded and the motion passed

Attorney's Report

- a. One of the items on the agenda this evening is the approval of your preliminary millage rate for the purpose of completing the DR-420 form. That is the first step in the TRIM process to set the millage rate for the next fiscal year. The recommendation is to set the preliminary millage rate at 2.00 mills, which is same as last year's and it is the District's millage cap. The Board can choose to lower the millage at one of the Budget Hearings in September but you can't increase it above the preliminary rate you set tonight.

Commissioner Detzel asked about the piece of property the district – actually the old Volunteer Company, not dissolved- owns in the Shores. Attorney Pringle confirmed that it is just a sliver of land and not a building lot. He says he has an idea of how to resolve it and will let the Board know when he has it worked out, or at least has more details.

Commissioner Detzel made a motion to accept the Attorney’s Report. Commissioner Kimball seconded and the motion passed.

Fire Prevention Division Report

- a. Current Construction: Verandah River House Phase III
- b. New Construction: Storage King (Route 80 Storage) new building
- c. Projects Completed: Boathouse 31 restaurant; two fireworks tents
- d. Revenues: The Division billed \$50.00 for the month.
- e. Meetings Attended: Engineer Rewis was the guest speaker at Rotary East.
- f. Prevention Education: Incident Response to Terrorist Bombings class in New Mexico – Engineer Rewis and Firefighter Pledger.
- g. Inspections: The division completed 36 various fire inspections for the month.

Commissioner Detzel asked if we have received any information about what is going to go in across from Publix. Engineer Rewis says he hasn’t received any plans yet but the last thing he has seen is a shopping area with one large anchor store at the back and other shops around the perimeter.

Commissioner Kimball made a motion to accept the Prevention Report. Commissioner Detzel seconded and the motion passed.

Public Input on Agenda Items

None

Old Business

None

New Business

- a. Approve the purchase of three ZOLL AEDs. They were budgeted at \$3,000.00 each and we would like to have approval for up to the budgeted total. The new ones will go into the Engines and the old ones will be moved to the Chief's vehicle, one of the utility trucks and the boat. Commissioner Schneider made a motion to purchase the three AEDs for a total (for three) not to exceed \$9,000.000. Commissioner Detzel seconded and the motion passed.
- b. Approve preliminary Millage Rate for the purpose of completing the DR-420. We recommend setting the preliminary rate at 2.0 mills. Commissioner Kimball made a motion to set the preliminary millage rate at 2.0 mills. Commissioner Schneider seconded and the motion passed.
- c. Set meeting dates for the Budget Hearings in September. We recommend holding the first hearing on Thursday, September 6th. That date doesn't fall on the dates of the School Board or Board of County Commissioners, which are all on Tuesday this year. We aren't allowed to hold our meeting on any date they are having their budget hearings. If we plan to hold our final hearing on the same night as our regular meeting, September 20th, having the first meeting two weeks earlier will allow time for the required budget ads to be placed in the paper. After some discussion, Commissioner Schneider made a motion to hold the first public budget hearing on Thursday, September 6, 2018 at 7:30 p.m. at the fire station. Commissioner Detzel seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report:

Captain Burrell said the guys are working on the gym. There are several more dates in August set up for Union negotiations.

Comments from Commissioners:

The Commissioners all said thanks to everyone and keep up the good work. Commissioner Apperson thanked Engineer Rewis for coming to speak at the Rotary. She also commented on how many calls the district is running. Captain Burrell said we had over 1700 calls last year and may be on track to exceed 1800 this year.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 7:53 p.m.