

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
June 21, 2018
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:33 p.m. In attendance were Commissioners Ragen, Detzel, Schneider, Kimball and Apperson. Also in attendance were Chief Dowaliby, Attorney Pringle, Chaplain Cords, Engineer Rewis, Administrative Assistant Howard, Captain Summerall and his wife Cindy, Captain Clouse, Engineer Washburn, Firefighter Mimbs, Firefighter Hunt and Volunteer Firefighter Casey Gee

Pledge of Allegiance and Moment of Silence Followed by a Prayer from Chaplain Cords

Amendments to the Agenda

None

Presentations/Awards

Captain Summerall was presented with his retirement axe in appreciation of 30 years of service to the Ft. Myers Shores Fire District. Chief Dowaliby recognized Sam for all of his accomplishments and also thanked Sam’s wife Cindy for the sacrifices she has made through the years.

Captain Jeremy Clouse presented Sam with half of his firefighter’s mizpah necklace. The other half is framed with his picture and dates of service and will hang in the station.

Approval of Minutes

The minutes for May 2018 were presented for approval. Commissioner Kimball made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer’s Report

First Bank - General Fund			
Opening Balance	May 1, 2018		\$1,636,613.47
Credits		\$56,250.01	
Debits		\$280,240.04	
Ending Balance	May 30, 2018		\$1,412,623.44
First Bank - Impact Fee Fund			

Opening Balance	May 1, 2018		\$536,581.83
Credits		\$341.80	
Debits		\$0	
Ending Balance	May 30, 2018		\$536,923.63
First Bank - CDARS			
4 Week Public Funds CD			\$2,000,000.00
13 Week Public Funds CD			\$2,000,000.00
26 Week Public Funds CD			\$2,000,000.00
Total CDARS			\$6,000,000.00
Total			
			\$7,949,547.07

Reminder to Commissioners: Financial Disclosures are due no later than July 1, 2018 if you haven't already completed them!

Commissioner Ragen made a motion to accept the Treasurer's Report. Commissioner Detzel seconded and the motion passed.

Chief's Report

Items of Interest

- Mr. Pringle's family has been and continues to be in our thoughts.
- I'd like to thank Captain Summerall for his 30 years of service. We all hope he and his lovely wife enjoy a long and fruitful retirement.
- The Awards Picnic was great. We sent Chief Duncan off properly. I would like to thank the Clouses for hosting the get together. The kids all had a ball as did the adults.
- Happy Birthday to Jimmy Burrell, Jason Jones and Bobby Rewis.
- Captain Burrell celebrated 27 years with FMSFD this month. Congratulations!!
- We will meet in Executive Session after the meeting adjourns to discuss Union Negotiations.
- I reported last month that we received approval for the LMTV. We submitted for a generator and a brush truck pump after we received approval for the LMTV. I talked with Center Director Weston and he said it would be fine to wait to pick up all the equipment at once. Thursday, I called to ask him a question and I found out he is no longer with Forestry. I talked to Jeff Pilotto, Caloosahatchee 2, and there has been no movement because the paperwork was never submitted. He will look into the issue and we will resubmit if necessary.
- Casey Gee is preparing to take three tests for his Emergency Vehicle Technician certification. This will allow him to work and certify his work on emergency vehicles. We are going to start

using him for some of the maintenance requirements we usually source out. This has an opportunity to be a cost saving benefit to us and to some of our surrounding departments.

- Debbie and I have been working on the budget. Our preliminary numbers show a 3.6% increase over last year. We are waiting for final numbers.
- I talked to the Volunteer Fire Assistance Grant program coordinator about using the grant. He said we have until April of 2019. We will wait to hear back from Forestry before we act on the grant funds.
- The new staff vehicle is available for you to look at. I'd like to thank Engineer Rewis for his time and dedication to producing a great final product.
- The stairs that we had made for Pete's funeral were repaired by Alva FD and used for Engineer Camelo's funeral. The SWF Public Service Academy will store the stairs since Alva FD is no longer able to because their shed was destroyed in Hurricane Irma.
- FF Pledger and Captain Jones will be attending a USAR training in Jupiter, FL. The cost of the class (\$950 each) and lodging will be taken care of by USAR so we will only need to pay their meal per diem.
- Some of the men and I have been standing vigil for Engineer Pride (a brother firefighter as well as a resident of our district) of LAFD. He suffered a massive medical emergency and is still in critical condition.
- I called Kitty Green to discuss the donation of our lots in Lehigh Acres per Mr. Pringle's suggestion. We have looked into donating them to veteran's organizations but we have found that they really don't want property, so we are looking into Habitat for Humanity instead.
- C-Shift went to Manatee Park and soaked the summer program kids.
- Welcome back Hurricane Season... Please be nice!
- We discovered mold under the mats in the gym. Aaron Foremen of National Drying Technologies recommended a cleaning product for us and purchased 2 gallons of it for us. I wrote him a nice letter of appreciation.

Meetings Attended

- A joint Lee/Collier County Fire Chiefs Association meeting.
- I conducted a four hour Captains meeting.
- Captain Jones, FF Pledger, Engineer Rewis and I met with FP&L to review where we can do training in our district next month.
- The marine emergency response team, known as MERT, will be holding their quarterly training in the District. Captain Clouse was instrumental in setting that up.

- Pastor Cords attended a FD specific Chaplain Class.
- We have one scheduled meeting for Union Negotiations next week.
- I met with Alva FD to discuss coverage of the strike Team Leader position since the Assistant Chief retires next week. We will be offering the Assistant Team Leader position in house.
- I attended the quarterly Fort Myers Shores Civic Association meeting.

Training Attended

- Captain Morgani from FMBFD was in the station and conducted two training classes on forcible entry. The class was very well received. We gained permission to use the SWF Training Academy's training door for forcible entry training. I would like to thank FF Pledger for transporting the door back and forth.
- Captain DeVito from FMBFD was in the station and conducted two fire behavior/thermal imaging camera classes. This is the class he teaches at the Great Florida Fire School and FDIC.
- Captain Jones and FF Pledger are conducting Rope Operations Level refresher training for all personnel.
- The men continue to train. We have a number of men working on their Bachelor and Associate degrees.
- I sent an email to LCEMS to find out where we are in the process of getting the MOU finalized. Ben Abes says it should be ready by August.

Commissioner Detzel made a motion to accept the Chief's Report. Commissioner Schneider seconded and the motion passed

Attorney's Report

- The deadline to qualify for the election is tomorrow, June 22nd, at noon. Commissioners Apperson and Ragen both said they have completed their qualifying already.
- Thanks to Captain Summerall for his service.

Commissioner Schneider asked if there are any more updates on the issue of consolidation from the legislature. Attorney Pringle answered that no, there has not been anything else said about it since the County Commissioners declined to put the question on the ballot in the general election. It may come up again in two years for the next general election but it is unlikely that a special election would be called for this one item.

Commissioner Kimball made a motion to accept the Attorney's Report. Commissioner Ragen seconded and the motion passed

Fire Prevention Division Report

- a. Current Construction: Boathouse 31 Restaurant – One of the final fire inspections if tomorrow so this should be done pretty soon.
- b. New Construction: Verandah River House Phase III – addition to bar
- c. Projects Completed: None to report
- d. Revenues: The Division billed \$420.00 for the month.
- e. Meetings Attended: Lee County Fire Marshals & Inspectors Association
- f. Prevention Education: None to report
- g. Inspections: The division completed 26 various fire inspections for the month.

Commissioner Detzel made a motion to accept the Prevention Report. Commissioner Kimball seconded and the motion passed.

Public Input on Agenda Items

None

Old Business

None

New Business

The Chief's contract was discussed after the other two items were approved.

- a. Approval of Chief Dowaliby's employment agreement.
The commissioners have read the Chief's proposed contract and have each had the opportunity to call Chief Dowaliby and ask any questions they have. Attorney Pringle quickly reviewed the general provisions in the contract and there being no questions, Commissioner Kimball made a motion to approve the contract. Commissioner Schneider seconded and the motion passed.
- b. Approve cost of transport fee to bring new LMTV, generator and pump from Lake City. Not-to-Exceed \$1,250.00

When and if we receive permission to come pick up the equipment we will need to go immediately. The current quote is less than \$1,000 but that didn't include the generator and pump so we would like to have approval for up to \$1,250.00 so we can act quickly if needed. Commissioner Schneider made a motion to approve a not-to-exceed cost of \$1,250.00 to transport the LMTV, generator and pump from Lake City. Commissioner Kimball seconded and the motion passed.

- c. Approve a new credit card with a limit of \$7,500.00 designated for Board approved capital purchases. Many items can be purchased online at a savings to the District but it is sometimes difficult to set up an account to allow us to pay by check. This card is intended to be used with approval of the Board and the Fire Chief.

Commissioner Kimball requested that we set the limit at \$10,000.00. The other Commissioners agreed and Commissioner Schneider made a motion to approve a new credit card with a limit of \$10,000.00. Commissioner Ragen seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report:

DVP Washburn told Commissioners Apperson and Ragen that the Union voted unanimously to endorse both of them in the election in November.

Comments from Commissioners:

All of the Commissioners said congratulations to Sam on his retirement and thanks to everyone for all of their hard work.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Kimball seconded and the motion passed. Meeting was adjourned at 8:09 p.m.