

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
October 18, 2018
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:34 p.m. In attendance were Commissioners Ragen, Detzel, Schneider, Kimball and Apperson. Also in attendance were Chief Dowaliby, Attorney Pringle, Chaplain Cords, and members of the department and the public.

Pledge of Allegiance and Moment of Silence followed by a prayer by Chaplain Cords

Amendments to the Agenda

There are three amendments in New Business.

Presentations/Awards

Chief Dowaliby swore in Engineer Pledger and pinned his new as he is promoted from Firefighter. Chief Dowaliby also swore in Deputy Chief/Fire Marshal Rewis as he is promoted from Engineer.

Approval of Minutes

The minutes for September 2018, the Tentative Budget Hearing and the Final Budget Hearing were presented for approval. Commissioner Ragen made a motion to accept the minutes as presented. Commissioner Kimball seconded, and the motion passed.

Treasurer's Report

Opening Balance	September 1, 2018		\$728,313.52
Credits		\$6,414.62	
Debits		\$239,520.22	
Ending Balance	September 30, 2018		\$495,207.92
Opening Balance	September 1, 2018		\$590,890.64
Credits		\$364.25	
Debits		\$0	
Ending Balance	September 30, 2018		\$591,254.89
4 Week Public Funds CD			\$2,000,000.00

13 Week Public Funds CD			\$2,000,000.00
26 Week Public Funds CD			\$2,000,000.00
Total CDARS			\$6,000,000.00
Total			\$7,086,462.81

Commissioner Kimball made a motion to accept the Treasurer’s Report. Commissioner Detzel seconded and the motion passed.

Chief’s Report

We are very thankful that Hurricane Michael spared us, but our thoughts go out to all of those families affected in the panhandle of Florida. I will give a brief synopsis of my report for the sake of time management. If you have any questions, I will be happy to answer them before or at the meeting.

Items of Interest

- I took a real vacation for a week. I would like to thank the Captains for making sure the operations part of the business ran smoothly and of course I would like to thank Debbie for making the administrative part of the business run smoothly as well.
- Firefighter Janey worked his first shift on October 3, 2018. We will do his badge ceremony after he receives his Class A uniform. We are proud of his efforts that made him successful in becoming the newest member of the organization.
- We will have Engineer Pledger’s badge ceremony.
- We will also have Deputy Chief/Fire Marshal Rewis’ badge ceremony.
- I sent Paul Martin at Kolter an email to discuss property acquisition for the Station 1 expansion.
- Stark Sullen of Sullen Grading, Inc., is donating his services to remove the tree in the front of the station so we can start the process of adding parking. This will benefit visitors and family members, so they will have adequate parking in front when we install the security gate.
 - I would like to thank Captain Jones and Engineer Poulton for getting this project donated.
- The Tahoe is back in service.
- Mr. Pringle should have an update from Habitat for Humanity concerning the Lehigh Acres lots.
- The Confined Space Operations and Technician class starts October 29th.
- We ordered the new gym equipment and the men finished up the gym, so there is room for the new machine.
- We ordered the new pump for the brush truck.

- I participated in a Rotary Club's dictionary handout to the 3rd graders at River Hall Elementary School. It was humbling to see their reactions to such a simple gift. Over 10,000 dictionaries were handed out to 3rd graders throughout Lee County.
- Birthdays this month: Firefighter Peterson.

Meetings Attended

- I attended Chief Tiner's retirement ceremony. We gave him a plaque and it was well received.
- Administrative Assistant Howard, Captain Clouse, and Engineer Poulton attended a design and build seminar in Orlando We can begin the process for planning for facility needs in November.
- We had a Captains meeting.
- Firefighter Whatley and I attended a Target Solutions training seminar. We are going to pilot a new inventory program if all goes well with the rollout.
- Some of the men and I are attending the S-330 training at Forestry for Strike Team Leader. I have had the class, but a refresher is in order.
- This month's Fire Chiefs Association meeting was cancelled due to many personnel being deployed to Hurricane Michael.

Training Attended

- All three shifts attended the Co-op Training and our performance was exceptional.
- Firefighter Mimbs continues to attend paramedic school.
- The men continue to train. We have several men working on their Bachelor and Associate degrees.

Commissioner Schneider made a motion to accept the Chief's Report. Commissioner Ragen seconded and the motion passed

Attorney's Report

- I received closing documents from Habitat for Humanity's title insurance. After the last meeting I had several discussions with them and I think we will have everything wrapped up fairly quickly with Habitat paying the total cost of clearing the lien in addition to the other closing costs.

Commissioner Detzel made a motion to accept the Attorney's Report. Commissioner Kimball seconded and the motion passed

Fire Prevention Division Report

- a. Current Construction: Verandah River House Phase III
- b. New Construction: 7-11 Palm Beach Blvd and Davis Blvd; Sonshine Christian Academy School buildings
- c. Projects Completed: None to report.
- d. Revenues: The Division billed \$75.00 for the month.
- e. Meetings Attended: Lee County Fire Marshals and Inspectors Association
- f. Prevention Education: I just returned from the International Association of Arson Investigators three-day conference.
- g. Inspections: The division completed 22 various fire inspections for the month and a total of 496 for the year.

Commissioner Ragen made a motion to accept the Prevention Report. Commissioner Schneider seconded and the motion passed.

Public Input on Agenda Items

None

Old Business

None

New Business

We received a nice letter from Chief Diggs thanking us for participating in Officer Jobbers-Miller's funeral. We are going to have it framed and hang it in the station.

1. Approval of the annual dues for fiscal year 2018-2019 for \$3,250.00. This is a budgeted expenditure.

Commissioner Schneider made a motion to approve the expenditure for the dues and Commissioner Kimball seconded. The motion passed.

2. Approval for shed to shelter the brush truck and some of the other vehicles. This is a budgeted expenditure. The cost is \$9,875.00. It will be closed on three sides and will keep the weather and sun off the brush truck, the prevention trailer and the air trailer.

Commissioner Detzel made a motion to approve the expenditure for the shed of \$9,875.00.

Commissioner Kimball seconded, and the motion passed.

3. Approval of the volunteer bunker gear helmets of \$1,650.00. The total expenditure for bunker gear for paid and volunteer in fiscal year 2017-2018 was \$58,046.25 which is under the budget of \$63,000.00.

Commissioner Ragen made a motion to approve the expenditure of the bunker gear helmets for the volunteers for \$1,650.00. Commissioner Kimball seconded, and the motion passed.

4. Approval for emergency repairs on Engine 82. They were primarily for the air conditioning for the vehicle. The total is \$5,299.63.

Commissioner Ragen made a motion to approve the emergency repairs for a total of \$5,299.63.

Commissioner Kimball seconded, and the motion passed.

5. Approve the annual fee for the Southwest Florida Training Academy Co-op training for \$1,000.00.

Commissioner Ragen made a motion to approve the expenditure of \$1,000.00 for the SWFL Training Academy Co-op training. Commissioner Detzel seconded, and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report:

Firefighter Bronson Janey introduced himself and reported that C-Shift gave a fire safety class at the Riverdale Library last week. Several guys are taking education classes. In two weeks we start our confined space technical rescue class.

Commissioner Kimball made a motion to accept the Union Report. Commissioner Detzel seconded, and the motion passed.

Chief Dowaliby added that we received notice of our fourth quarter Impact Fees this week and they are over \$63,000.00, which will increase our available Impact Fees by 10%.

Comments from Commissioners:

Commissioner Ragen congratulated the men who were promoted and welcomed Firefighter Janey. He said he had a chance to meet Firefighter Janey and feels he will be a good addition to the department. Commissioner Detzel congratulated Engineer Pledger and Deputy Chief Rewis. He also thanked everyone for their hard work and told them to be safe.

Commissioner Schneider said congratulations on the promotions.

Commissioner Kimball said how nice it is to see everyone get recognized for the good jobs they do.

Commissioner Apperson said congratulations on the promotions. She also welcomed our new firefighter. She thanked everyone for the good work they do and thanked Commissioner Detzel for chairing the meeting next month since she will be out of town.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded, and the motion passed. Meeting was adjourned at 8:02 p.m.