

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
February 21, 2019
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:32 p.m. In attendance were Commissioners Ragen, Detzel, Kimball and Apperson. Also in attendance were Chief Dowaliby, Deputy Chief Rewis, Attorney Pringle, Chaplain Cords and Administrative Assistant Howard. Commissioner Schneider was not in attendance due to illness.

Pledge of Allegiance and Moment of Silence

Prayer offered by Chaplain Cords

Amendments to the Agenda

New Business: Approval of the annual renewal of the National Fire Code Online Access for \$1,345.50

Presentations/Awards

None

Approval of Minutes

The minutes for January 2019 were presented for approval. Commissioner Kimball made a motion to accept the minutes as presented. Commissioner Detzel seconded and the motion passed.

Treasurer's Report

First Bank - General Fund			
Opening Balance	January 1, 2019		\$3,495,186.26
Credits		\$65,681.60	
Debits		\$767,502.85	
Ending Balance	January 31, 2019		\$2,793,365.01
First Bank - Reserve Fund			
Opening Balance	January 1, 2019		\$656,787.52
Credits		\$89,796.89	
Debits		\$0	
Ending Balance	January 31, 2019		\$746,584.41

First Bank - CDARS	Opening Balance	Transfers In/Out	Ending Balance
4 Week Public Funds CD	\$ 1,500,000.00	\$500,000	\$2,000,000.00
13 Week Public Funds CD	\$ 2,000,000.00	\$ -	\$2,000,000.00
26 Week Public Funds CD	\$ 2,000,000.00	\$ -	\$2,000,000.00
Total CDARS			\$6,000,000.00
Total			\$6,000,000.00

Commissioner Kimball made a motion to accept the Treasurer’s Report. Commissioner Ragen seconded and the motion passed.

Chief’s Report

I hope everyone had a nice Valentine’s Day. We have been busy around the station. At the meeting I will give a brief synopsis of my report for the sake of time management. If you have any questions, I will be happy to answer them before or at the meeting.

Items of Interest

- I delivered Stark Sullen Grading their plaque. I also asked them about the tree removal between our two lots.
- Our new volunteers have starting working.
- Mr. Pringle will have an update on our attempts to contact Mr. Martin about the Verandah property.
- The Request for Proposal ad is ready to be placed.
- Mr. Pringle will have information on the Station 1 property lien that will please each of you.
- The brush truck is back in-service. A big thanks to Captain Clouse and Casey Gee. They had great support from Engineer Washburn, FF Mimbs, FF Peterson, FF Janey.
- Under New Business we will ask for approval for the budgeted communication system for the truck to complete the refurbishment.
- B-Shift, DC Rewis, and Captain Clouse attended the River Hall Elementary School Career Day.
- Hose testing is completed. As I told you last month there were several sections that failed. The replacement is not capital, but I’m informing you that the total for 19 of the 21 sections of the hose is \$5,355.07. Two failed sections are under warranty.
- Hydrant testing is underway.
- E-82 went in to Cummins for the 30-day evaluation to check on the oil pressure. The oil pressure raised slightly. They have sent out an oil sample and suspect there may be fuel intrusion. Once the sample comes back, we will have a better idea if the engine will need to be rebuilt.
- E-83 had an emergency repair to the rear brakes. We will have that invoice for you to review.
- E-81 also had an emergency repair. We do not know the final cost yet, but we should by the meeting Thursday. The problem was a fuel sending unit.
- Our new e-hydraulics tools have arrived. I am having difficulties arranging vehicles from Alligator Towing.
- Part 1 of the physicals will be conducted February 27, 28 and March 1. Please let Debbie know if you are interested.

- The Rotary Club Project for the Buckingham Exceptional Student Center has raised over \$1000. The goal is \$4,050!!
- I was unable to find an EMT Scope of Practice document for the State of Florida, but I do have the NHTSA National EMS Scope of Practice document if any of you are interested.
- We are having permitting issues for the shed that will go on the property we purchased from Verandah.
- We are holding off on buying the forcible entry door you approved last month until we can properly store the expensive prop.
- We have some birthdays to celebrate this month; Captain Jones' wife Deanna, Engineer Washburn's wife Julie and daughter Rylee, Engineer Simmons wife Leslie, Engineer Swindle's son Karson, Engineer Mann's daughter Dakota, Volunteer Michael Stoker, and Volunteer Tracey White. And we have three wedding anniversaries; Captain Jones and his wife Deanna, Engineer Simmons and his wife Leslie, and FF Whatley and his wife Brooke.

Meetings Attended

- I attended the Lee County Fire Chiefs Association (LCFCA) monthly meeting.
- I attended the Alva FD monthly commissioners meeting.
- I met with the Remodel Work Group for a fourth time. The cabinets have been ordered and the projects are being planned.
- Debbie attended a Chapter 191 phone conference that Mr. Pringle held. I was busy with C-Shift, DC Rewis and Engineer Swindle at an auto crash in front of Forestry.
- The crash was caught on video and you will be able to see it at the meeting.
- Debbie also attended the Buckingham Exceptional Student Center Volunteer Appreciation lunch. She said it was great. There will be pictures at the meeting.

Training

- We have been approved to have three personnel in a USCG Boating Emergency Operator class to be held in March.
- All three shifts attended CO-OP Training at the SW Florida Training Academy.
- The active shooter training at Crossroads Baptist Church was a success. We trained with Alva FD and Tice FD. We did extend an invitation to Bayshore FD.
- A big thank you to Crossroads Baptist Church. Not only did they host us they provided lunch for all three days!!
- C Shift as well as Engineer Swindle from B-Shift attended the Confined Space training we set up for Tice FD, Alva FD, Lehigh Acres FD, and USAR. The 40-hour training class was provided by FP&L. We did extend an invitation to Bayshore FD.
- The Confined Space trailer that FP&L purchased for us arrived and we are starting to work to get it ready to store equipment.
- The EMT MOU training program is officially tabled. We are starting our training, so that when the program is approved our personnel will be better prepared to test sooner. I wrote Dr. Lemmon today to request our ability to carry Narcan. We had a young lady bring 2.8 grams of powdered fentanyl, which would cause an immediate reaction if it were to get loose and get on anyone.
- FF Mimbs continues to attend Paramedic school.

The men continue to train. We have several men working on their Bachelor and Associate degrees. Commissioner Detzel made a motion to accept the Chief's Report. Commissioner Ragen seconded and the motion passed

Attorney's Report

- Proposed amendment to Chapter 191 has been filed and is being reviewed. There are a few legislators who have tentatively shown interest in signing on as sponsors of the bill.
- The final version of the RFQ is ready and we are hoping to complete this initial Request for Proposal phase in mid-April so the Board can begin their decision-making process. The RFQ is for a continuing service agreement so you will be able to use the same design/build/project manager team for the River Hall station, a new station on property we would like to purchase from Kolter, and the eventual remodel of the current station.
- I spoke to Donald Baucom and he has expressed his willingness to sign a quit-claim deed for the Station 1 property which clear the deed restrictions. That will give us the flexibility to merge the adjacent lot into this lot as well as working toward acquiring additional land from Kolter to expand as needed in the coming years. I have also drafted a cordial letter to Paul Martin asking him to contact us to talk about acquiring the adjacent property. There are several steps we need to go through to get this property merged into one and this is the first step.
- I have reviewed the Sweetwater Landing contract for the boat slip and will work on the necessary revisions.

Commissioner Kimball made a motion to accept the Attorney's Report. Commissioner Ragen seconded and the motion passed

Fire Prevention Division Report

- a. Current Construction: King Storage (Route 80 Storage) second building; Sonshine Christian Academy School buildings
- b. New Construction: None to report
- c. Projects Completed: Auto Zone
- d. Revenues: The Division billed \$579.45 for the month of January.
- e. Meetings Attended: Lee County Fire Marshal's and Inspector's Association; Lee County Fire Chiefs Association
- f. Prevention Education: None to report
- g. Inspections: The division completed 50 various fire inspections for the month of January.
- h. General Information: Conducted CPR/AED – First Aid, and Fire Extinguisher training for FP&L Fort Myers Plant on February 11th, 12th, 18th and 19th for a total of 41 employees; Attended the Confined Space training at FP&L for Tice Fire Department; Assisted with promotional testing on February 19th for Lehigh Acres FD.

Commissioner Detzel made a motion to accept the Prevention Report. Commissioner Ragen seconded and the motion passed.

Public Input on Agenda Items

None

Old Business

1. Approve payment for shipping of Brush Truck Pump for \$294.48. The pump was approved in a prior meeting, but we did not know the exact shipping cost at that time.

Commissioner Ragen made a motion to approve payment of the shipping for the Brush Truck Pump for \$294.48. Commissioner Detzel seconded and the motion passed.

2. Authorize Chief Dowaliby and Attorney Pringle to negotiate a contract for boat slip with Sweetwater Landing. The final contract will be brought to the Board for approval in March or April.

Commissioner Detzel made a motion to authorize Chief Dowaliby and Attorney Pringle to negotiate a contract for the lease of a boat slip at Sweetwater Landing. Commissioner Kimball seconded and the motion passed.

New Business

1. Approve purchase of wireless headsets for the brush truck. We have two quotes: one is for a wireless intercom system to interface with two Astra Spectra and Motorola CDM1250 mobile radios for a total of \$4,574; the other is a Twin Talk system to interface with two XTS5000 portable radios for a total of \$1,635. The system we budgeted for is the intercom system but if we are not confident that the system will be compatible with the upgraded radios that we have to get in the next few years, we would prefer to go with the cheaper option. We would like to get approval for either system so we can go ahead and order whichever one better meets our needs depending on compatibility.

Commissioner Ragen made a motion to approve a price not-to-exceed \$5,000 for the wireless headsets for the Brush Truck. Commissioner Apperson seconded and the motion passed.

2. Declare the following spare radios surplus, direct their removal from inventory and authorize their disposal in accordance with Florida Statute 274.06: #2003-052-3, Motorola Astro Spectra 800 MHz, original cost \$3,049; #2003-061-3, Motorola Astro Spectra 800 MHz, original cost \$3,049; #2005-078-3, Motorola Astro Spectra 800 MHz, original cost \$2,775; #2007-132a-3, Motorola MTS 2000 Portable, original cost \$1,025; #2007-132b-3, Motorola MTS 2000 Portable, original cost \$1,025.

Commissioner Ragen made a motion to declare the listed radios as surplus, removed from inventory and authorize their disposal under FS 274.06. Commissioner Kimball seconded and the motion passed.

3. Approve annual renewal of National Fire Code Online Access, \$1,345.50

Commissioner Detzel made a motion to approve the annual renewal of the fire code access.

Commissioner Ragen seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report:

None

Comments from Commissioners:

The Commissioners all said thanks to everyone.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Kimball seconded and the motion passed. Meeting was adjourned at 8:17 p.m.