

**FORT MYERS SHORES FIRE PROTECTION & RESCUE SERVICE  
DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
September 19, 2019  
AGENDA**

1. Call Meeting to Order
2. Pledge of Allegiance and Moment of Silence
3. Amendments to the Agenda
4. Presentations/Awards
5. Approval of Minutes
6. Treasurer's Report
7. Chief's Report
8. Attorney's Report
9. Fire Prevention Division Report
10. Public Input on Agenda Items
11. Old Business
  1. Approve total expenditure for Boat Lift installation. We have requested updated bids and they will be available at the meeting.
12. New Business
  1. Approve renewal of Workers Comp policy with Florida Municipal Insurance Trust (Florida League of Cities) for \$43,166. This is an increase of \$520.00 or 1% over last year's estimate.
  2. Approve third year of the five-year contract with Firehouse Cloud Software for \$3,790.00. This cost includes the extra license we purchased this year.
  3. Approve meeting dates for the 2020 fiscal year. We recommend the third Thursday of each month at 7:30 pm.
  4. Approve accepting the 2019/2020 WCIND Grant and expending the total funds for upgrades to the new boat. The totals will be available for the meeting.
  5. Approve the following line item budget adjustments:
    - a. Move \$35,000 from 522.640 – Capital Machinery and Equipment – to 522.462 – Vehicle Repairs

- b. Move \$14,000 from 522.640 – Capital Machinery and Equipment – to 522.525 – Tools and Equipment. The Brush Gear, which was budgeted as a capital expenditure costs less than \$1,000 per set.
6. Ratify Union Contract
7. Discuss Chief Dowaliby’s contract
8. Discuss Administrative Assistant’s contract
9. Authorize setting up an account with a rental car company to provide transportation for employees going to classes if a District vehicle is not available
10. Approve updates to Internal Controls Policy including minor changes in wording, policy specifically addressing the new department credit card, and increasing the Chief’s purchasing authority from \$1,000.00 to \$10,000.00.
11. Authorize setting up online archiving with Archive Social. The monthly cost is \$199 for a total of \$2,400.00 per year. The service is used by other local governments and it will help keep us in compliance with records management laws by archiving online activity, including comments on our website and social medial platforms.
12. Authorize us to move forward with the following budgeted capital expenditures beginning on October 1, 2019:
  - a. Deputy Chief Rewis’ truck: Budgeted at \$49,000.00
  - b. Sealing the parking lot: Budgeted at \$12,000.00
  - c. Spray Insulation for the Living Quarters: Budgeted at \$15,000.00
  - d. Storage and Furniture for the Prevention Office: Budgeted at \$15,000.00
  - e. Ice Machine: Budgeted at \$5,000.00
  - f. Children’s Bunker Gear: Budgeted at \$3,000.00
  - g. High Pressure Lift Bags: Budgeted at \$12,000.00
  - h. Hull Preparation for Marine 82: Budgeted at \$7,000.00
13. Public Input on Non-Agenda Items
14. Union Report
15. Comments from Commissioners
16. Adjourn