

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
December 19, 2019  
MINUTES**

**Call Meeting to Order**

Commissioner Apperson called the meeting to order at 7:32 p.m. In attendance were Commissioners Apperson, Kimball, Schneider, Detzel, and Ragen. Also in attendance were Chief Dowaliby, Deputy Chief Rewis, Attorney Pringle, Administrative Assistant Howard, Engineer/DVP Washburn, Chaplain Cords, and Alva Fire Commissioner Crittendon.

**Pledge of Allegiance and Moment of Silence**

**Prayer – Chaplain Cords**

**Amendments to the Agenda**

None

**Presentations/Awards**

None

**Approval of Minutes**

The minutes for November 2019 were presented for approval. Commissioner Kimball made a motion to accept the minutes as presented. Commissioner Detzel seconded and the motion passed.

**Treasurer’s Report**

First Bank - General Fund			
Opening Balance	November 1, 2019		\$960,115.11
Credits		\$521,737.04	
Debits		\$301,242.90	
Ending Balance	November 30, 2019		\$1,180,609.25
First Bank - Impact Fee Fund			
Opening Balance	November 1, 2019		\$958,023.89
Credits		\$590.56	
Debits		\$0	
Ending Balance	November 30, 2019		\$958,614.45

First Bank - CDARS			
4 Week Public Funds CD			\$2,000,000.00
13 Week Public Funds CD			\$2,000,000.00
26 Week Public Funds CD			\$2,000,000.00
Total CDARS			\$6,000,000.00
<b>Total</b>			
			<b>\$8,139,223.70</b>

Commissioner Ragen made a motion to accept the Treasurer’s Report. Commissioner Detzel seconded and the motion passed.

### **Chief’s Report**

I hope everyone had a great Thanksgiving and I hope everyone has a Merry Christmas and a Happy New Year. We have lost Matt Whatley to the South Trail Fire Department. We will have a Volunteer Test to see which of our volunteers will take FF Whatley’s position. I will give an abbreviated report at the meeting. If you have questions, please see me or ask me at the meeting.

### **Items of Interest**

- We are moving forward with the survey for the FPL property. When that is done the site plan will be developed.
- DC Rewis is the new Secretary/Treasurer of the Lee County Fire Marshals Association.
- We continue to move forward with the Verandah property. Mr. Pringle will have an update during his report.
- Our boat lift permit has been approved by the Army Corps of Engineers. Construction will begin in January.
- The total repair for the Brush Truck was \$7,058.71.
- We have ordered the new Deputy Chief vehicle. It came in under budget. It will be here in 3 months.
- I delivered Turkeys for Thanksgiving Day dinners for Rotary
- Debbie, Bobby and I rang the bell for Salvation Army.
- We have some birthdays to celebrate this month; Engineer Washburn, Engineer Mann, Engineer Pledger, Commissioner Ragen, Commissioner Detzel, Captain Clouse’s wife Alisa, Engineer Pledger’s wife Jessica, Engineer Washburn’s son Rhett, Engineer Swindle’s daughter Ariabella, and Volunteer Salyers wife Katie. We hope you had a great day!

- We celebrate FF Hunt's department anniversary this month (3 years). Congratulations everyone!!
- If you have any questions, please come see me.

#### **Meetings Attended**

- Joint Collier County & Lee County Chiefs Association
- Medical Care Council
- The Active Threat Response Committee at LCSO

#### **Training Attended**

- The men are finishing up their required annual training.
- We have several men working on their Bachelor and Associate degrees.

Commissioner Detzel made a motion to accept the Chief's Report. Commissioner Ragen seconded and the motion passed

#### **Attorney's Report**

- We will have a surveyor for the FPL property soon. They will be employed by Mr. Pringle as a subcontractor working to get information for the property lease.
- I have received a draft agreement from Verandah for the purchase of the property adjacent to Station 1. We will have an inspection period and if there are any problems that can't be resolved in that time, we can back out of the purchase. There are a few changes Mr. Pringle will make regarding drainage and the Comcast building access. He will also verify the square footage and negotiate an agreement for joint access to the driveway. The purchase price will be the amount that we have discussed in prior meetings, approximately \$294,000.00 at a cost per square foot of \$8.00, and including the previously discussed credits.

Commissioner Ragen made a motion to accept the Attorney's Report. Commissioner Schneider seconded and the motion passed

#### **Fire Prevention Division Report**

Deputy Chief Rewis was out of town. The Board received his report as part of the packet and they said they had read it and had no questions.

- Current Construction: Portico Clubhouse
- New Construction: None to report
- Projects Completed: None to report
- Revenues: The Division billed \$135.00 for the month.
  - 1 – Occupancy Inspection - \$60.00 each
  - 1 – Tent Inspection \$75.00 each
- Meetings Attended: Lee County Fire Chiefs Association, Lee County Fire Marshals and Inspectors Association
- Prevention Education: Advanced Interviewing Techniques, Live Fire Instructor renewal
- Inspections: The division completed 2 fire inspections for the month.
- General Information: Assisted ringing the bell for the Salvation Army with Chief Dowaliby and Mrs. Debbie last week.

I was elected to the position of Secretary of the Lee County Fire Marshals and Inspectors Association Board.

I attended the Lee County Fire Marshals and Inspectors Association 2<sup>nd</sup> Annual Skeet Shoot to raise money for training in the area for our fire prevention divisions. We raised around \$7,000.00 for the association.

### **Public Input on Agenda Items**

### **Old Business**

1. Medical Director Contract with Dr. Rodi: Mr. Pringle has made some changes to the contract and it still needs to be revised to clarify the roles of the Department of Health and Department of Children and Families in the different programs. Dr. Rodi has asked for \$150.00 per month for the first six months, or a total of \$900.00 for six months. This is more than our last discussion, but still considerably less than the \$2,500.00 that we budgeted. We would like to get approval to complete the changes to the contract and execute it.

Commissioner Detzel made a motion to authorize Mr. Pringle and the Chief to complete the negotiations with Dr. Rodi and make the necessary changes to the Medical Director contract, and to execute the contract for \$150.00 per month for six months. Commissioner Schneider seconded and the motion passed.

## **New Business**

2. 1. Approval of S.O.G.'s:
  - a. #23 – Post Incident Decontamination
  - b. #24 – Overtime Rotation List
  - c. #25 – Ballistic Vest and Helmet Guideline

Commissioner Detzel made a motion to approve S.O.G.s #23, 24, and 25. Commissioner Schneider seconded, and the motion passed.

3. Approval to hire replacement personnel for FF Whatley's position. He will be leaving to work for South Trail Fire Dept. in January. We plan to hold testing of interested volunteers at the end of January.

Commissioner Schneider made a motion to hire a firefighter to replace FF Whatley.

Commissioner Detzel seconded and the motion passed.

4. Approval to purchase radios

The county has updated their CAD system and our understanding is that our current radios won't work with it after next fiscal year. With that in mind, we have been working to build our reserves to make that purchase and we have \$54,000.00 earmarked toward that purchase in this budget. We estimated that we would need a total of up to \$160,000.00 in two years to buy the radios at the state price, taking price increases into account. The total cost right now would be approximately \$130,000.00 to replace them all at the state purchase price, which is a discount from the retail price. We have an opportunity to piggy-back on another agency's quote if we are able to purchase the radios this year, at an additional discount of 27.39% off the total price. The total with chargers should be \$93,606.84. We would like the Board to consider making the purchase this year to take advantage of the additional discount. We will have to move money into the capital line for other purchases as the year progresses, but at this time we have enough in that line to make this purchase. We will find out what procedure we have to follow to move money from a reserve line to a capital line and do that in a future meeting.

Commissioner Ragen made a motion to approve the purchase of radios at a cost not to exceed \$95,000.00. Commissioner Schneider seconded and the motion passed.

## **Public Input on Non-Agenda Items:**

None

**Union Report:**

**Comments from Commissioners:**

Everyone is doing a great job! Stay safe!

Thanks to all – Merry Christmas and Happy New Year!

**Adjourn**

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 8:14 p.m.