

FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
January 16, 2019
MINUTES

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:30 p.m. In attendance were Commissioners Kimball, Schneider, Ragen, and Apperson. Commissioner Detzel was absent due to illness, which is an excused absence. Also in attendance were Chief Dowaliby, Deputy Chief Rewis, Chaplain Cords, Captain Burrell, Engineer Swindle, Firefighter Gee, and Administrative Assistant Howard.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

1. In New Business we would like approval of two new S.O.G.s: #26 – Narcan Administration, and #27 – Power Saw Operations.
2. In New Business we would like approval to sell Firefighter Whatley’s bunker gear to South Trail Fire Department. He has left us to go to work for them and we allowed him to take his gear with him on a temporary basis because they don’t have any gear to fit him. They have asked us if they can purchase it so he can use it as his second set of gear.
3. Change to the radio bid that was approved last month. We are still under the approved budget but we are making changes to exactly what we are getting at right now.

Presentations/Awards

Chief Dowaliby presented Commissioner Ed Kimball with the Pete Gee Award for Excellence for 2019. He has been a great help over the years to the department and the Chief. He is also a great supporter of both the Ft. Myers Shores Fire Department and the community.

Approval of Minutes

The minutes for December 2019 were presented for approval. Commissioner Ragen made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer's Report

First Bank - General Fund			
Opening Balance	December 1, 2019		\$1,180,609.25
Credits		\$2,829,644.34	
Debits		\$244,374.65	
Ending Balance	December 31, 2019		\$3,765,878.94
First Bank - Impact Fee Fund			
Opening Balance	December 1, 2019		\$958,614.45
Credits		\$610.62	
Debits		\$0	
Ending Balance	December 31, 2019		\$959,225.07
First Bank - CDARS			
4 Week Public Funds CD			\$2,000,000.00
13 Week Public Funds CD			\$2,000,000.00
26 Week Public Funds CD			\$2,000,000.00
Total CDARS			\$6,000,000.00
Total			\$10,725,104.01

Commissioner Kimball made a motion to accept the Treasurer's Report. Commissioner Ragen seconded and the motion passed.

Chief's Report

Items of Interest

- Thank you for providing the FD Banquet. Everyone enjoyed themselves.
- We are still moving forward with the survey for the FPL property. The initial work was done last Friday.
- We continue to move forward with the Verandah property. Mr. Pringle will have an update during his report.
- The Medical Director is on board.
- Narcan is on all of our trucks.
- Our boat lift is in
- We have a couple of birthdays to celebrate this month; Engineer Poulton, Captain Jones' daughter Aubrie. We hope you had a great day!

- We have one wedding anniversary this month: Captain Clouse and his wife Alisa. We hope you had a great day!
- We celebrate Captain Clouse's department anniversary this month (16 years). Congratulations everyone!
- We received two letters of commendation for several of our employees. They present very different circumstances, but in both cases our personnel truly adhered to our mission statement of Service Beyond Expectation:
 - Firefighters Mimbs and Peterson received thanks from a gentleman who credits them for helping to save his life when he was in critical condition. He was equally complimentary about the care our personnel provided for his autistic child.
 - Captain Burrell, Engineers Simmons and Poulton, and Firefighter Hunt received thanks from a resident for their help with her smoke detector. She was grateful not only for their assistance but for the kind manner in which they gave it.

Meetings Attended

- Joint Collier County & Lee County Incident Management Team
- Lee County Fire Chiefs Association
- Medical Care Council

Training Attended

- The men are finishing up their required annual training.
- We have several men working on their Bachelor and Associates degrees.

Commissioner Ragen made a motion to accept the Chief's Report. Commissioner Kimball seconded and the motion passed

Attorney's Report

- The agreement with Verandah has been reviewed and sent back to them with some changes. We are waiting to hear back from them after their attorney reviews the changes with Mr. Martin.
- C.E.S., Inc. will be subcontracted by Mr. Pringle to do the survey of the FPL/Joppa Ln. property. There is some question about the Joppa Ln. inclusion but we are working on getting that completed.

- Dr. Rodi's agreement is complete. We are waiting for the signed copy to be returned to us.

Commissioner Kimball made a motion to accept the Attorney's Report. Commissioner Schneider seconded and the motion passed.

Fire Prevention Division Report

- Current Construction: Portico Clubhouse
- New Construction: None to report
- Projects Completed: Wet Dreams Water Transfer Images, Back in Motion Sports and Spine Therapy, Premia Fitness Riverdale
- Revenues: The Division billed \$360.00 for the month. 1 – Occupancy Inspection \$60.00, 2 Fireworks Tent Inspections \$150.00 each
- Meetings Attended: Lee County Fire Chief's Association, Lee County Fire Marshal's and Inspector's Association
- Prevention Education: None to report
- Inspections: The division completed 11 various fire inspections for the month.
- I want to thank the Board and each member of the department for the jobs they do every day, making this department the great place it is.

Commissioner Ragen made a motion to accept the Prevention Report. Commissioner Kimball seconded and the motion passed.

Public Input on Agenda Items

Mr. Pringle reviewed the agenda amendments: Approval of S.O.G.s #26 and #27; Updates to the radio purchase; Approval to sell South Trail Fire Department FF Whatley's gear.

Old Business

1. Update to radio quote: the radios were approved last month at a price not to exceed \$95,000.00. After looking at the quote and the current needs of the District, we have decided to remove the base station from the quote along with the mics and replace them with additional portables. We want to wait on the base station to make sure what we get works with the final

changes to the County's system and we will budget for the mics next year. The final cost is still under the \$95,000.00 approved last month so no additional action is needed.

2. Approve a motion to move \$95,000.00 for the radios from Reserve line 522.904 to Capital Expenditures line 522.640.

Commissioner Kimball made a motion to move the funds as listed. Commissioner Ragen seconded and the motion passed.

New Business

1. Increase CDARS: move funds from the Operating Account at First Bank to the CDARS accounts as follows:
 - i. Increase the 13-week \$2,000,000.00 CD renewing in February by \$500,000.00 to a total of \$2,500,000.00.
 - ii. Increase the 4-week \$1,000,000.00 CD renewing on or about January 22nd by \$250,000.00 for a total of \$1,250,000.00.
 - iii. Increase the 4-week \$1,000,000.00 CD renewing on or about 5th by \$250,000.00 for a total of \$1,250,000.00.

Commissioner Schneider made a motion to increase the CDARS accounts as listed.

Commissioner Ragen seconded and the motion passed.

2. Approve S.O.G. #26 – Narcan Administration and S.O.G. #27 – Power Saw Operations

Commissioner Kimball made a motion to approve the two S.O.G.s. Commissioner Schneider seconded and the motion passed.

3. Approve the sale of FF Whatley's gear to South Trail Fire Department

FF Whatley's gear is a size that we don't anticipate being able to use for anyone else, so we allowed him to take it with him to South Trail on a temporary basis until they get gear for him. Instead of storing it until the end of its 10-year useful life, we can sell it to South Trail and recoup a good portion of our investment in it. The gear – coat, pants, and boots – was originally purchased for \$2,961.00 and FF Whatley used it for 16 months. It depreciates at the rate of about \$24.68 per month for a total depreciation of \$394.88 leaving approximately \$2,566.20 of value left. We propose selling it to South Trail for a flat amount of \$2,000.00.

Commissioner Schneider made a motion to declare the gear surplus, authorize its disposal, and approve the sale of the gear to South Trail Fire Department for \$2,000.00. Commissioner Kimball seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report:

None

Comments from Commissioners:

Commissioner Ragen: Everybody is doing a great job. Commissioner Schneider: Thanks to everyone. Commissioner Kimball: Thanks to the guys for responding to the community's needs. Commissioner Apperson: We really enjoyed the awards banquet – thanks to everyone.

Adjourn

Commissioner Kimball made a motion to adjourn. Commissioner Ragen seconded and the motion passed. Meeting was adjourned at 8:00 p.m.