

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
October 21, 2021
MINUTES**

Call Meeting to Order

Commissioner Schneider called the meeting to order at 7:33 p.m. In attendance were Commissioners Schneider, Ragen and Shewmaker. Commissioner Detzel was out of town and Commissioners Apperson had a family emergency which is an excused absence. Also in attendance were Chief Dowaliby, Assistant Chief Rewis, Administrative Assistant Howard, Fort Myers East Rotary President Jerry Demming and wife Sue, Firefighters Salyers, Glenn and Mimbs, Captain Jones, and Engineers Mann and Washburn. Family members of Firefighters Salyers and Glenn, including FF Glenn's grandfather Retired Fire Chief McGeachie were also in attendance.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

None

Presentations/Awards

Firefighter Paul Salyers and Firefighter Landon Glenn were sworn in. Rotary President Jerry Demming accepted the Community Partner of the Year Award on behalf of the Fort Myers East Rotary. Several members of the department were presented with pins for Years of Service: Assistant Chief Rewis – 15 Years; Engineer Washburn – 15 Years; Engineer Mann – 15 Years

The members of the public left after the presentations.

Approval of Minutes

The minutes for September were presented for approval: The regular meeting on September 16, 2021, the preliminary budget hearing on September 9, 2021, and the final budget hearing on September 22,

2021. Commissioner Ragen made a motion to accept the minutes as presented. Commissioner Shewmaker seconded and the motion passed.

Treasurer’s Report

First Bank - General Fund			
Opening Balance	September 1, 2021		\$3,202,568.50
Credits		\$60,845.70	
Debits		\$342,714.96	
Ending Balance	September 30, 2021		\$2,920,699.24
First Bank - Impact Fee Fund			
Opening Balance	September 1, 2021		\$1,609,575.85
Credits		\$198.44	
Debits		\$0	
Ending Balance	September 30, 2021		\$1,609,774.29
First Bank - CDARS			
4 Week Public Funds CD	\$1,255,795.34	\$192.69	\$1,255,988.03
13 Week Public Funds CD			\$2,500,000.00
26 Week Public Funds CD			\$2,000,000.00
Total CDARS			\$5,755,988.03
Total			\$10,286,461.56

Commissioner Shewmaker made a motion to accept the Treasurer’s Report. Commissioner Ragen seconded and the motion passed.

Chief’s Report

Items of Interest

- Our meetings will be held at Crossroads Baptist Church beginning this month.
- We held promotional exams for Captain and Engineer. I would like to congratulate Engineer Pledger and Engineer Simmons who passed the Captains exam. I would also like to congratulate FF Casey Gee who passed the Engineers exam.
- The meeting on October 7, 2021 was a success. Our partnership with Fortress Secured is moving forward. Mr. Pringle will let us know if he thinks we need to use the meeting scheduled for November 4, 2021.
- We had an unfortunate incident with a delayed response time. The delay was no fault of ours, but you may hear otherwise. It was a tragedy within our community.

- We have received a bid for a VEBA plan from Gallagher HealthInvest HRA. We will conduct negotiations soon.
- We met with the design team this month. We have submitted the furniture, fixtures and equipment list to Fortress. We are making progress.
- Dr. Rodi gave us his 6-month notice. We will be looking for a new Medical Director. He is going to be working a schedule that will make it impossible for him to fulfill his commitment to us but he is only going to charge us \$500 for the next six months.
- We would like to put out the notice for the Deputy Chief position. Mr. Pringle will address that in his report.
- We are in the middle of annual physicals.
- Department anniversaries: Engineer Poulton (14 Years), Engineer Simmons (12 Years), Engineer Pledger (8 Years), FF Mimbs (8 Years), FF Janey (3Years), and FF Salyers (1 Year).
- Birthdays to celebrate this month: FF Peterson, FF Glenn, FF Taylor's wife, Engineer Simmons' youngest daughter, Engineer Hunt's son, FF Austin Gee's youngest son.
- Wedding anniversaries: Engineer Mann and his wife (10 Years)

Meetings Attended

- Fortress/Summit workgroup
- Met with the County concerning a developers request for variance
- I met with Chief DeCicco of EMS
- Chiefs Association
- Officers meeting

Training Attended

- Captain Jones will give the Captains' Training Report this month
- We are meeting on day one of the School Bus Extrication class
- We have been doing TRT training with Tice FD and North Fort Myers FD

Commissioner Ragen made a motion to accept the Chief's Report. Commissioner Shewmaker seconded and the motion passed

Attorney's Report

- The Deputy Chief position is an existing position so the District can move forward with advertising and interviewing/testing for the position.
- Have not received the signed contract back from Fortress.
- Should not need the November 4, 2021 meeting.

Commissioner Shewmaker made a motion to accept the Attorney's Report. Commissioner Ragen seconded and the motion passed

Fire Prevention Division Report

- Current Construction: Multi-family units in Portico; River Hall Pool House
- New Construction: Multi-family units in Portico; Multi-family units in Pebblebrook at Verandah
- Projects Completed: Publix on Buckingham
- Revenues: The Division billed \$195.00 for the month.
- Meetings Attended: Lee County Fire Marshals and Inspectors Association; Lee County Fire Chiefs meeting; Lee County Communications Committee
- Education: Discretionary Authority / Food truck inspections class; Juvenile Fire Setters 4 hour course
- Public Education: C-Shift visited Buckingham Exceptional School for Fire Safety Day
- Inspections: The division completed 25 various fire inspections for the month and a total of 496 for the year.
- General Information: The new pickup is at Lightning Fleet Solutions getting the emergency lighting and sirens installed. The apparatus workgroup went to Marco Island and looked at two of their engines. We are interested in the design that their trucks are based on.

Commissioner Ragen made a motion to accept the Prevention Report. Commissioner Shewmaker seconded and the motion passed.

Training Report

- **Daily Training:** Functional training and circuit style workouts; Truck checks; SCBA & Gear checks; Target Solutions

- **Monthly Training:** Ladder inspections and proper use; 1 pre-incident plan per shift; R.I.T. drills; Fire ground skills; Hydraulics/Apparatus; EMT
- **Upcoming Training:** Bus Extrication Class; Training at North Ft. Myers; Co-op Training
- **Training Needs:** None
- **A-Shift:** Morning workouts; Jones finished a college class; Salyers and Glenn finished another class toward their Fire Officer 1; Salyers was given his end of probation tests; Pulled hand lines and flowed water from both engines; Hydrant hook-ups; Bus extrication class
- **B-Shift:** Mutual aid training with Tice FD. Ladder drills; TRT training with North and Tice on a high-rise building; Coms training for confined space; Schumacher 9 month test; Hunt college classes; Engineer training with Gee and Janey; Bus extrication
- **C-Shift:** Water flow training; foam training; friction loss calculations; Simmons studied for captain test; Simmons – food truck inspection class

Commissioner Shewmaker made a motion to accept the training report. Commissioner Ragen seconded and the motion passed unanimously.

Public Input on Agenda Items

None

Old Business - None

Commissioner Shewmaker said that he will get the name of the Medical Director of the Port Charlotte fire department if we do not have any requirement that our medical director live in the district. We do not so he is going to get the information for the Chief.

New Business

1. Approval of the Records Retention and Disposition Policy

After a short presentation from Administrative Assistant Howard on the policy Commissioner Shewmaker made a motion to adopt the policy. Commissioner Ragen seconded and the motion passed unanimously.

Public Input on Non-Agenda Items:

None

Union Report:

None

Comments from Commissioners

Commissioner Ragen complimented the shift who ran a call at his friend's house. He was not sure which shift it was but said the gentleman's wife had nothing but good things to say about them.

Commissioner Schneider's friend was tragically killed in an accident and there was a long delay in the arrival of the fire department and EMS. He made it clear that this was due to a dispatch delay not to the responders.

Adjourn

Commissioner Ragen made a motion to adjourn. Commissioner Shewmaker seconded and the motion passed. Meeting was adjourned at 8:05 p.m.