

FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
April 21, 2022
MINUTES

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:35 p.m. In attendance were Commissioners Apperson, Detzel, Schneider, and Shewmaker. Commissioner Ragen was out of town on vacation. Also in attendance were Chief Dowaliby, Assistant Chief Rewis, Deputy Chief Lamb, Attorney Pringle, Administrative Assistant Howard, Captain Clouse, Engineers Poulton and Simmons, Firefighters Gee and Taylor, and John O'Grady from Fortress Secured.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

New Business: Approval to begin Union Negotiations; Approval to purchase radios for the new trucks.

Old Business: Discussion of Fortress Secured agreement

Presentations/Awards

None

Approval of Minutes

The minutes for March 17, 2022 were presented for approval. Commissioner Detzel made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer's Report

Account balances at March 31, 2022 :

Operating Account: \$ 5,806,484.67 ; Impact Fee Account: \$ 1,217,590.45 ; C.D.A.R.S. Accounts: \$ 5,757,337.63

Commissioner Detzel made a motion to accept the Treasurer's Report. Commissioner Schneider seconded and the motion passed.

Chief's Report

I would like to thank Bobby, Jake, Debbie and all the shifts for keeping everything in order while I was recovering. This is a quality organization filled with quality individuals.

Items of Interest

- Mr. Pringle will have several updates for us:
- Station 2 construction contract.
- HealthInvest HRA agreement.
- Union negotiations.
- DC and Administrative Assistant contracts.
- I would like to get Union Negotiations going. After the meeting I would like to have an Executive Session to discuss negotiations.
- The Building Workgroup has produced great work. Captain Clouse and Engineer Poulton have gone above and beyond.
- Engineer Simmons, FF Glenn, and FF Taylor attended the Boat Operators Search and Rescue class. We now have 10 BOSAR operators.
- The healthy lifestyle cooking class has finished week 2. If any of your spouses or you would like to attend, just let me know.
- Department anniversaries: None to report.
- Birthdays to celebrate this month: Commissioner Schneider and Captain Swindle.
- Wedding anniversaries: Engineer Washburn and his wife (14 years) and FF Salyers and his wife (4 years)

Meetings Attended

- Fortress Secure pricing meeting.
- Weekly staff meetings.
- Officers Meeting.
- Lee County Chiefs Association.
- Gave a talk to the East Lee County Rotary Club about the importance of continuing the Caloosahatchee Shores Regional Planning Council.

Training Attended

- Captain Clouse will give the Captain's Training Report this month.

Commissioner Schneider made a motion to accept the Chief's Report. Commissioner Shewmaker seconded and the motion passed

Attorney's Report

- Performance Audit information: We are speaking to auditors and working to find out exactly

Commissioner Shewmaker made a motion to accept the Attorney's Report. Commissioner Schneider seconded and the motion passed

Fire Prevention Division Report

Current Construction:

- Multi-Family units in Portico
- Multi-Family units in Pebblebrook at Verandah
- Greenwell Investment Properties – Multi-tenant office building and warehouse

New Construction:

- None to report

Projects Completed:

- Portico Building 600
- FIT House gym

Revenues:

- The division billed \$210.00 for the month
 - 1 – Occupancy Inspection \$60.00
 - 2 – Fire Flow Tests \$150.00

Meetings Attended:

- Lee County Fire Chiefs
- Lee County Fire Arson Task Force
- River Hall Community Development District
- Rotary Meeting

Education:

- LCFMIA 6th Annual All Hazards Conference – Rewis, Simmons, Hunt, Mimbs

Public Education:

- CPR training for Verandah Staff

Inspections:

- The division completed 39 inspections for the month of March with 10 re-inspections.
- Firefighter Mimbs started to assist with completing annual fire inspections.

General:

- The county completed the transition to the new P25/Digital radio system to increase the radio systems capability, signal strengths, and interoperability with our law enforcement agencies. All of our radios have been reprogrammed and are operating properly.

Commissioner Detzel made a motion to accept the Prevention Report. Commissioner Schneider seconded and the motion passed.

Operations Division Report

Items of Interest

- Mutual aid trailer fire in Tice's district (A-Shift)
- Out of county Strike Team leader deployments- Charlotte and Hendry County
- Zoll monitor procurement has been finalized-Thank you
- Development of EMS skills evaluation training sheets
- ROSC patient is doing great
- Call data March 1st-31st= 196 calls for service, generated 253 vehicle responses.
- Call data YTD (Jan.1-Mar.31) = 599 calls for service, generated 747 vehicle responses
- We took delivery of over \$4,000 in brand new gym equipment generously donated to us by Dick's Sporting Goods. We thank Cape Coral Fire Department for facilitating the donation by putting us in touch with the right people at Dick's.
- Monday we had a brush fire right here off Palm Beach. The shift did a great job in their response and controlled the fire which saved several structures and businesses.

Meetings attended

- Lee County Fire Chiefs Association
- East Lee County Chiefs
- Officer's meeting
- Weekly staff meetings
- Dr. Atiyeh, future in-services
- Lee County Emergency Medical Guidelines sub-committee

Training

- Daily functional fitness with crews
- Drafting
- Hydrants and water system
- District familiarization
- New radio system
- Facilities at Bonita Springs Firehouse 24
- Air consumption training – we are going to do this annually

Commissioner Detzel made a motion to accept the Operations Division Report. Commissioner Shewmaker seconded and the motion passed.

Training Report

- Daily Training: Functional training and circuit style workouts; truck checks; SCBA and gear checks; Target Solutions
- Monthly Training: Ladder inspection and proper use; one pre-incident plan per shift; R.I.T. drills; Fire Ground drills; Hydraulics/Apparatus; EMT
- Upcoming Training: Co-op Training in May
- A-Shift: BOSAR – FF Glenn; Fire Officer 2 Class – FF Mimbs; 215 Class – FF Salyers; Air Consumption drills; Engineer Task Book – FF’s Glenn and Salyers; Pump training
- B-Shift: College classes – Engineer Hunt; 215 Class – FF Schumacher; Strike Team Leader Class – FF’s Schumacher and Gee; USAR classes – FF Schumacher; Reviewed USAR Trailer with Tice FD; Air Consumption drills with DC Lamb
- C-Shift: BOSAR – Engineer Simmons and FF Taylor; 215 Class – FF’s Gee and Taylor; Inspector’s classes – Engineer Simmons; Strike Team Leader class – Captain Clouse, FF’s Gee and Taylor; Air Consumption drills
- Members of the truck workgroup will be making a trip to Appleton to spec out the trucks that the District ordered this fiscal year.

Commissioner Shewmaker made a motion to accept the Training Report. Commissioner Schneider seconded and the motion passed.

Public Input on Agenda Items

Old Business

1. Approval of five Zoll AED's – three were budgeted for the current engines, two were budgeted in the equipment budget for the new engines, one of which will be purchased out of Impact Fees. The total is \$16,110.90, with \$12,888.72 expended from the Operating Account for four units and \$3,222.18 expended from Impact Fees for one unit for the new truck for Station 2. Commissioner Detzel made a motion to approve the AED purchases. Commissioner Schneider seconded and the motion passed.
2. Approval of Deputy Chief Lamb's contract – Chief requested tabling this item. Commissioner Detzel made a motion to table, Commissioner Schneider seconded and the motion passed.
3. Fortress Secured discussion – There was discussion of the updated negotiations with Fortress Secured regarding the pricing for the new station. Chief Dowaliby has met with Fortress Secured's CEO and other Fortress, Studio AD Architects, and District personnel who are involved in the design of the station upon which the pricing is based. Last month the bottom line price was approximately \$7.2 million and after negotiations we have received a total contract amount of \$6,184,750.00. We have had Studio AD evaluate the updated costs and they believe that, all things considered, it is fair, particularly considering the volatile economic conditions right now and how far along in the permitting process we are.

There was further discussion of some specific items and Mr. Pringle clarified certain items that will be included in the final comprehensive agreement, including a guaranteed maximum price and a clause that states that the District will be reimbursed any savings. Commissioner Schneider asked if there was a possibility that Fortress could back out of the project due to the probability of going over budget, which would be their responsibility after the comprehensive agreement is signed. Attorney Pringle explained that Fortress would be in breach of contract if that were to occur and the comprehensive agreement will have protections in place to allow the District to complete the station at no additional cost to the District. Mr. O'Grady also stated that Fortress has never backed out of a contract under those conditions while he has been with them and he knows of two projects where they lost money but still completed the project. There was no official action necessary so after some further discussion the Board moved on to New Business.

New Business

1. Approval of updated Travel and Per Diem Policy

Commissioner Schneider made a motion to approve the policy, Commissioner Shewmaker seconded and the motion passed.

2. Election Resolution for Commission Seats 1, 4, and 5 up for election in November 2022
RESOLUTION #2022-02 A RESOLUTION OF THE BOARD OF COMMISSIONER OF THE FORT MYERS SHORES FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, ORDERING AND CALLING AN ELECTION OF MEMBERS FOR THE BOARD OF COMMISSIONERS TO BE HELD IN THE GENERAL ELECTION ON NOVEMBER 8, 2022.

Commissioner Schneider made a motion to adopt the resolution and Commissioner Shewmaker seconded. Upon being put to a vote the motion passed as follows: Commissioner Apperson – Yes; Commissioner Detzel – Yes; Commissioner Schneider – Yes; Commissioner Shewmaker – Yes; Commissioner Ragen - Absent

3. New account at Synovus Bank: Approval to open Public Funds accounts at Synovus - one to receive the proceeds from the loan and an additional account to hold current fiscal year amount to pay the monthly lease payment on the loan/lease; approve transfer of funds to make the lease payments for the remainder of fiscal year 2022; approve resolution for setting up the accounts if required by Synovus Bank.

Commissioner Schneider made the motion as presented. Commissioner Shewmaker seconded and the motion passed.

Commissioner Schneider made a motion to approve the transfer of the funds for the lease payment each month for the remainder of fiscal year 2022 from First Bank Operating Account to the Synovus account and authorize setting up automatic monthly payments for the Synovus Lease out of that Synovus account. Commissioner Shewmaker seconded and the motion passed.

4. Budget Amendment Resolution to include the proceeds from the lease and monthly lease payments.

RESOLUTION #2022-03 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE FORT MYERS SHORES FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA; TO AMEND THE BUDGET FOR FISCAL YEAR 2021/2022; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

The budget will be amended to include \$3,000,000.00 proceeds from the Synovus Bank loan and the associated debt service expenditures estimated at \$200,000.00 as well as an increase to the building fund reserves of \$2,800,000.00.

Commissioner Shewmaker made a motion to adopt the resolution and Commissioner Schneider seconded. Upon being put to a vote the motion passed as follows: Commissioner Apperson – Yes; Commissioner Detzel – Yes; Commissioner Schneider – Yes; Commissioner Shewmaker – Yes; Commissioner Ragen - Absent

5. Approval to begin Union Negotiations and appoint negotiating team for the District.

Commissioner Schneider made a motion to appoint Chief Dowaliby, Assistant Chief Rewis and Attorney Pringle as the District's union negotiating team. Commissioner Detzel seconded and the motion passed.

6. Approval to purchase radios for the new trucks for a total not to exceed \$69,000, one half of which will be expended from the Operating Account and one half from the Impact Fee Account. Commissioner Detzel made the motion to approve the expenditures, Commissioner Shewmaker seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Comments from Commissioners:

Thanks to everyone. Thanks to the Chief for his work on the Fortress cost estimates.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 8:49 p.m.