

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
August 18, 2022
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:31 p.m. In attendance were Commissioners Apperson, Detzel, Ragen, Schneider, and Shewmaker. Also in attendance were Chief Dowaliby, Assistant Chief Rewis, Deputy Chief Lamb, Attorney Pringle, Administrative Assistant Howard, Chaplain Cords, and members of the department and public.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

1. New Business: Approval to purchase gas monitors for \$24,972.02, budgeted was \$27500.00.

Presentations/Awards

Approval of Minutes

The minutes for July 2022 were presented for approval. Commissioner Detzel made a motion to accept the minutes as presented. Commissioner Ragen seconded and the motion passed.

Treasurer's Report

Account balances at July 31, 2022:

Operating Account: \$4,578,304.26 ; Impact Fee Account: \$1,523,406.45 ; C.D.A.R.S. Accounts: \$5,758,398.99 ; Synovus Construction Account: \$2,971,162.62; Synovus Loan Payment Account: \$54,138.26

Commissioner Ragen made a motion to accept the Treasurer's Report. Commissioner Shewmaker seconded and the motion passed.

Chief's Report

Thanks to everyone who came out to the Groundbreaking!

Items of Interest

- We will review the proposed budget and answer any of your questions.
- We will discuss the Collective Bargaining Agreement. The Union is in the process of ratification.
- We have requested proposals from the Performance Audit firms recommended by Mr. Tuscan and will bring the proposals to the September meeting for the Board to choose a company.
- You will have the opportunity to ask questions concerning the 2022-2027 5-Year Plan.
- We will discuss contracts for Debbie, Jake, and Bobby.
- Debbie and I met with HealthInvest and we are moving forward with getting employee accounts set up and funded.
- Station 2 construction will start in September.
- Department physicals are set for the week of October 3rd and October 17th.
- Department anniversaries: Captain Swindle (17 years)
- Birthdays: FF Casey Gee, FF Bronson Janey, FF Paul Salyers, and FF David Mimbs' wife
- Wedding anniversaries: Captain Swindle and his wife (14 years); FF Austin Gee and his wife (8 years)
- I have officially finished my cardiac rehab program.

Meetings Attended

- Four Union negotiations sessions before the board meeting
- HealthInvest meeting with Debbie
- Weekly staff meetings

Training Attended

- Captain will give the Training Report this month

Commissioner Ragen made a motion to accept the Chief's Report. Commissioner Detzel seconded and the motion passed

Attorney's Report

- Thanks to the Board for their work on behalf of the residents of the District. The new fire station and additional personnel will be an asset to the District.

Commissioner Schneider made a motion to accept the Attorney's Report. Commissioner Shewmaker seconded and the motion passed

Fire Prevention Division Report

Current Construction:

- Multi-Family units in Portico
- Multi-Family units in Pebblebrook in Verandah
- Greenwell Investment Properties – Multi-tenant office building and warehouse
- Oakview community on Buckingham Road – 51 single family homes

New Construction:

- None to report

Projects Completed:

- None to report

Revenues:

- The division billed \$150.00 for the month
 - 2 – Fire Flow Tests

Meetings Attended:

- Lee County Fire Marshals & Inspectors
- Lee County Fire Chiefs
- Rotary meetings

Education:

- ISO – Insurance Services Offices class on the departments Fire Suppression Rating Schedule

Public Education:

- CPR class for St. Vincent de Paul Church

Inspections:

- The division completed 10 inspections for the month of March.

General:

- We helped welcome the students, teachers, and staff back to school. "Slow Down, school is back in session" signs were placed near River Hall Elementary School and Buckingham Exceptional Schools to remind drivers that the students may be in the area.

Commissioner Detzel made a motion to accept the Prevention Report. Commissioner Ragen seconded and the motion passed.

Operations Division Report

Items of Interest

- Garage fire in Portico (C-Shift) – Thanks to a rapid response the fire was contained and extinguished quickly.
- Development of EMS skills evaluation training sheets
- PADI – Rescue skin diver class
- Vendor presentation – Elkhart Brass (nozzles and appliances)
- Marine 81 service and gauge upgrade
- Covered Tice Fire District so they could complete facilities training hours
- New fire engines equipment inventory & research
- Lee county EMS has been downgrading the level of care of ambulances from ALS to BLS on occasion. It has happened to the units that service our area more than once. If there is a high priority call they will send a BLS unit and an ALS unit, but the ALS unit may have a long response time since they could be coming from anywhere in the county.
- Call data July 1st-31st = 196 calls for service generating 238 vehicle responses
- Call data YTD (Jan, 1st – July 31st) = 1,385 calls for service generating 1,767 vehicle responses

Meetings attended

- Weekly staff meetings
- Officers' meeting
- Lee County Emergency Medical Sub-Committee with Dr. Atiyeh
- East Lee Chiefs
- Performance Audit review
- Budget
- J. Angle Group Performance Audit meeting

Training

- Daily functional fitness with crews
- Extremity Trauma lectures and skills
- Active Shooter response with LCSO
- District familiarization
- ESO documentation
- Pit-Crew CPR refresher
- Man vs. Machine class
- Shell Pointe High Rise training
- Some size-up presentation

Commissioner Ragen made a motion to accept the Operations Division Report. Commissioner Schneider seconded and the motion passed.

Training Report

- Daily Training: Functional training and circuit style workouts; truck checks; SCBA and gear checks; Target Solutions
- Monthly Training: Ladder inspection and proper use; one pre-incident plan per shift; R.I.T. drills; Fire Ground drills; Hydraulics/Apparatus; EMT
- Upcoming Training: Tice TRT training, August 20th; Structure Tech Class, August 23-September 1st; Fire Alarm class, August 16th
- A-Shift: Morning workouts; PADI class – FF Salyers and FF Glenn; Multiple online classes completed; Investigator classes – FF Mimbs; Man vs. Machine class – FF Salyers and FF Glenn; Ladder Training; EMS in-service; E-83 attended Active Shooter training at Harnes Marsh Elementary
- B-Shift: FF Janey – Swiftwater Class; Eng. Hunt – Legal Issues for Arson Investigation; Capt. Swindle – ISO Class in Estero; Mutual Aid training with Tice FD – Ladder placement and fire attack on a commercial building; Capt. Swindle – Aerial Class; PADI class – FF Schumacher; EMS In-service; Active Shooter training.
- C-Shift: FF Casey Gee and FF Taylor – PADI class; FF Peterson – Man vs. Machine class and FO1 classes; Eng. Simmons – Legal Issues for Arson Investigators class; Capt. Clouse, Eng. Simmons, and FF Casey Gee – Active Shooter training at Harnes Marsh Elementary; EMS in-service with DC Lamb; Capt. Clouse represented District 20 in Union negotiations

B-Shift helped a resident whose smoke detectors were all going off. They went out and got the system working correctly. The resident sent them a thank you card and a nice gift box of food in appreciation of their help.

Commissioner Detzel made a motion to accept the Training Report. Commissioner Schneider seconded and the motion passed.

Public Input on Agenda Items

None

Old Business

1. Collective Bargaining Agreement

After some discussion Commissioner Ragen made a motion to approve the Collective Bargaining Agreement for Districts 18 and 20 and authorize the Chair to sign when several typos have been corrected. Commissioner Schneider seconded and the motion passed.

2. Budget Review – after review, the board directed that the preliminary budget be calculated at the current rate of 2.25 mills and not increase it to 2.50 mills. The additional millage would have allowed us to begin building our reserves in order to replace Station 1, pay off the construction loan on Station 2 early, and make sure we have funds available to replace equipment. Setting the millage at 2.25 mills will still allow us to pay all of our regular expenditures and add a small amount to reserves.

New Business

1. Five-Year Plan

Chief Dowaliby reviewed the plan which lays out our current and projected call level, service needs, facilities, program and special operations development, and personnel needs for the next five years.

Commissioner Ragen made a motion to approve the Fiscal Year 2022-2027 Five-Year Plan. Commissioner Shewmaker seconded and the motion passed.

2. Fiscal Year 2022-2023 Administrative Employment Agreements –Attorney Pringle will complete the draft agreements and send them to the Commissioners prior to the September meeting and then contact each Commissioners individually to review them and answer questions.

Commissioner Detzel made a motion to table the administrative contracts until next month. Commissioner Schneider seconded and the motion passed.

3. Capital Assets declared surplus, disposal authorized under FS Section 274.06, and authorized removal from assets list:

- a. AED #2006-108-3, original cost \$1,745
- b. AED #2006-110-3, original cost \$1,745

c. Gear Grid Hose and SCBA Storage Rack #2008-150-3, original cost \$2,541

Commissioner Detzel made the motion, Commissioner Ragen seconded and the motion passed.

4. Approval to purchase budgeted gas detectors for \$24,972.02. Budget was \$27,500.00

Commissioner Schneider made a motion to approve the purchase. Commissioner Ragen seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Union Report

DVP Hunt thanked the Board for ratifying the Union Contract.

Comments from Commissioners:

Commissioner Ragen asked if the Commissioners can get matching uniform shirts, preferably short-sleeved cotton shirts so everyone will match when we have public events like the groundbreaking ceremony. Chief Dowaliby suggested that the Board decide what type of shirts they would like and we will budget for them in the upcoming budget.

Thanks to Captain Clouse for bringing the brush truck to a birthday party. Thanks to everyone for their hard work.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 8:32 p.m.