

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
January 20, 2022
MINUTES**

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:32 p.m. In attendance were Commissioners Ragen, Detzel, Schneider, and Apperson. Also in attendance were Chief Dowaliby, Assistant Chief Rewis, Administrative Assistant Howard, Chaplain Cords, Jake Lamb, and members of the public and the department. Commissioner Shewmaker was not in attendance.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

In New Business: Authorize the Chief to sign documents relating to Station 2. Attorney Pringle will explain further when the item comes up.

Presentations/Awards

None

Approval of Minutes

The minutes for December 2021 were presented for approval. Commissioner Ragen made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer's Report

First Bank General Fund account opened on December 1, 2021 with \$2,974,925.37. There were credits of \$4,623,755.91 and debits of \$333,247.19. The ending balance on December 31, 2021 was \$7,265,434.09.

The Impact Fee Fund opened with \$1,801,254.72. There were credits of \$229.47 leaving an ending balance of \$1,801,484.19.

The 4-week CDARS opened with \$1,256,80.37. There was interest of \$229.47 leaving an ending balance of \$1,256,566.22.

The 13-week CDARS was maintained at \$2,000,000.00 and the 26-week CDARS was maintained at \$2,500,000.00.

Total of all bank accounts on December 31, 2021 was \$14,823,484.50.

Commissioner Detzel made a motion to accept the Treasurer's Report. Commissioner Ragen seconded and the motion passed.

Chief's Report

Items of Interest

- I hope everyone had a nice Christmas holiday. I wish everyone a Happy New Year that is memorable for all the right reasons.
- Mr. Pringle has been doing a lot of great work on various items for the District this month and he will have updates for you in his report.
- The Building Workgroup meeting with Fortress went well. They are revising the renderings and updating the civil engineering documents. We expect to have this portion of the process done by March. Kyle Kitchens and Studio AD have been invaluable to the process.
- The Deputy Chief examinations were held January 12th and 18th. The Hiring Workgroup made a decision and I have made a conditional offer to Jake Lamb pending a physical, drug screen, driver's license check, and background check.
- I would like to congratulate FF Glenn and FF Schumacher for completing their probation. They will be a great asset for the department and the community.
- Department anniversaries: Captain Clouse (18 years).
- Birthdays to celebrate this month: Engineer Ben Poulton, Captain Jones' oldest daughter, FF Casey Gee's son, FF Salyers youngest son
- Wedding anniversaries: Captain Clouse and his wife (14 years)

Meetings Attended

- Fortress Secure architect renderings meeting
- Fortress Secure Furniture, Fixtures & Equipment (FF&E) meeting
- COVID Update meeting with Lee County Public Safety

Training Attended

- Captain Swindle will give the Captains' Training Report this month.

Commissioner Detzel made a motion to accept the Chief's Report. Commissioner Schneider seconded and the motion passed

Attorney's Report

- Fortress Contract for Station 2: There has been a lot of work done on the contract but there are some items that we have to work through regarding the easements and permitting requirements on the property. We are working on getting the necessary changes made and it should all be done soon.
- The Millennium Physicians Group payment agreement has been reviewed and revised to protect the District in every way possible.
- The contract with Ten-8 for the trucks is ready to sign. The delivery deadline is April 15, 2023 and Ten-8 believes the trucks will be completed well before the deadline.

After some discussion of planned or anticipated growth in the Bayshore and Ft. Myers Shores areas Commissioner Ragen made a motion to accept the Attorney's Report. Commissioner Detzel seconded and the motion passed

Fire Prevention Division Report

- Current Construction: Multi-Family homes in Portico and Pebblebrook at Verandah
- New Construction: None to report
- Projects Completed: River Hall Pool House; Cape Coral Eye Center dba Tyson Eye
- Revenues: The Division billed \$210.00 for the month.

- Meetings Attended: Lee County Fire Marshals and Inspectors Association; Lee County Fire Marshals
- Prevention Education: Knox Connect Training
- Public Education: CPR training for Riverdale Dental
- Inspections: The division completed 23 various fire inspections for the month

Commissioner Detzel made a motion to accept the Prevention Report. Commissioner Schneider seconded and the motion passed.

Training Report:

Daily Training: All shifts continue to participate in various functional training and circuit style workouts; truck checks; SCBA & gear checks; Target Solutions

Monthly Training: Ladder inspections and proper use; 1 per-incident plan per shift; R.I.T. drills; fire ground skills; hydraulics/apparatus; EMT

Upcoming Training: Multiple classes being taken; Peer Fitness trainer scheduled

A-Shift: Target Solutions; FF Glenn end of probation tests are upcoming; FFs Glenn and Salyers are continuing to take Fire Officer 1 classes; FF Mimbs is taking classes to complete his Fire Officer 2 and his Inspector 1; various Engineer Task Books items are being completed daily; Engineers Mann and Washburn are in Orlando representing Fire on the Fire Department Hockey Team

B-Shift: Capt. Swindle just finished his last Technician class to complete his Rescue Specialist for USAR; FF Schumacher is working on his Task Book for Acting Engineer; Engineer Hunt is working on his Task Book for Acting Captain; FF Schumacher completed Trench Technician

C-Shift: Target Solutions; FF Taylor is working on his Task Book; pre-incident plan at River Hall Elementary

Commissioner Ragen made a motion to accept the Training Report. Commissioner Detzel seconded and the motion passed unanimously.

Public Input on Agenda Items

None

Old Business

1. Millennium Physicians Group Payment agreement. Millennium will need to review the changes but the Board can approve it and authorize the Chair to sign.

Commissioner Ragen made a motion to approve the payment agreement and to authorize the Chair to sign it when it is reviewed and approved by Millennium. Commissioner Detzel seconded and the motion passed unanimously.

2. Authorization for the Chief to sign permit and design documents related to the pre-construction process for Station 2.

Commissioner Detzel made a motion to authorize the Chief to sign preliminary, non-financial documents related to permitting and design on Station 2. Commissioner Ragen seconded and the motion passed unanimously.

New Business

1. Approval for Mr. Pringle to begin work on a contract for the new Operations Deputy Chief, Jake Lamb.

Commissioner Ragen made a motion to authorize Mr. Pringle to begin work on the contract.

Commissioner Detzel seconded and the motion passed unanimously.

Public Input on Non-Agenda Items:

None

Union Report:

DVP Hunt: Everything is good. Thank you to the Board.

Comments from Commissioners:

Commissioner Ragen passed on a compliment from a friend who praised the professionalism and great work by one of our shifts.

Commissioner Schneider mentioned that there is a possibility of development on some 20/20 land in the District.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 8:11 p.m.