

FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
July 21, 2022
MINUTES

Call Meeting to Order

Commissioner Apperson called the meeting to order at 7:37 p.m. In attendance were Commissioners Apperson, Detzel, Schneider, and Shewmaker. Commissioner Ragen was out of town on vacation. Also in attendance were Chief Dowaliby, Assistant Chief Rewis, Administrative Assistant Howard, and members of the department.

Pledge of Allegiance and Moment of Silence

Amendments to the Agenda

1. New Business: Additional cost for radios for the two new trucks. \$1,254.40
2. New Business: Approval of RIT packs at a cost of \$13,199.88 – budgeted at \$14,000.00.
3. New Business: Approval for equipment for new trucks at a not to exceed cost of the budgeted amount of \$150,000 for each truck, one out of impact fees and the other out of the operating account.
4. Approval of two APX Next Radios at a not to exceed cost of \$17,615.32 in place of 3 portables budgeted at \$18,000.00.
5. Approve paying Lee County for the water and sewer hookup at Station 2. Deposit of \$9001.00 due now and the remainder of \$8,211.00 will be due when complete.

Presentations/Awards

None

Approval of Minutes

The minutes for June 2022 were presented for approval. Commissioner Detzel made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer's Report

Account balances at June 30, 2022 :

Operating Account: \$4,816,026.79 ; Impact Fee Account: \$1,396,747.98; C.D.A.R.S. Accounts: \$5,758,109.45; Synovus Construction Account: \$2,971,117.20; Synovus Loan Payment Account: \$81,206.22

Commissioner Schneider made a motion to accept the Treasurer's Report. Commissioner Detzel seconded and the motion passed.

Chief's Report

Items of Interest

- We will discuss dates for the groundbreaking for Station 2.
- We will discuss DC Lamb's contract in Old Business.
- Mr. Pringle will concentrate on:
 - HRA has been forwarded to HealthInvest for final review
 - DC Lamb's employment agreement
 - Update on Fortress Secured
- Union negotiations have been moving forward. I would like to have an Executive Session after the meeting to update the Board.
- Department physicals are set for the week of October 3rd and October 17th
- WINK News did a story on the cooking class
- Birthdays: Commissioner Apperson, Attorney Pringle, Pastor Cords, Engineer Pledger's oldest son, Engineer Simmons, and FF Mimbs
- Wedding anniversary: FF Peterson and his wife (1 year)

Meetings Attended

- One union negotiation session.
- Mr. Kitchens from Studio AD, Engineer Poulton and I met to go over the permit plans
- Mr. Kitchens, Captain Clouse, Engineer Poulton and I met with Fortress
- Weekly staff meetings
- Officers meeting

Training

- Captain Jones will give the Captain's training report this month

Commissioner Shewmaker made a motion to accept the Chief's Report. Commissioner Schneider seconded and the motion passed

Attorney's Report

- It would be appropriate for the District to use Impact Fees for a portion of the Station 2 construction. We will write to the Lee County Attorney to request approval to use Impact Fees and once that is received, we will come back to the Board for your decision on when and how much to use.

Commissioner Detzel made a motion to accept the Attorney's Report. Commissioner Schneider seconded and the motion passed

Fire Prevention Division Report

Current Construction:

- Multi-Family units in Portico
- Multi-Family units in Pebblebrook at Verandah
- Greenwell Investment Properties – Multi-Tenant office building and a warehouse

New Construction:

- 51 home community on Buckingham Road – name unknown

Projects Completed:

- Head Rush Salon
- Townsend Title Company

Revenues:

- The division billed \$420 for the month
 - 2 – Occupancy Inspections at \$60 each
 - 2 – Fireworks Tents at \$150 each

Meetings Attended:

- Lee County Fire Marshals
- Rotary

Education:

- Leading in a complex Environment leadership class
- Live Fire Training Instructor renewal course
- Flammable and Combustible Liquids class

Public Education:

- None to report

Inspections:

- The division completed 17 inspections for the month of March including 3 re-inspections.

General:

- It has been a very busy month as we work on the Preliminary Budget, Union Negotiations, getting quotes for the equipment for the new trucks, and work on planning for Station 2 equipment and furnishings.

Commissioner Detzel made a motion to accept the Prevention Report. Commissioner Schneider seconded and the motion passed.

Operations Division Report

Items of Interest

- Mutual aid at a church structure fire in Tice's district (A-Shift)
- Development of EMS skills evaluation training sheets
- Manatee Park Summer camp visit
- Strike Team Assistant Leader 7/4-7/11
- Updated rescue swimmer gear ordered and placed in service
- PADI Rescue Diver class – July 19th and 20th
- Call data June 1st-30th = 187 calls for service, generating 228 vehicle responses
- Call data YTD (Jan 1st-June 30th) = 1,189 calls for service, generating 1,529 vehicle responses

Meetings attended

- Weekly staff meetings
- Officers meeting
- Lee County Emergency Medical sub-committee
- Performance audit review
- Budget

Training

- Daily functional fitness with crews
- Extremity Trauma with Dr. Atiyeh
- BLS airway management with remaining members
- Zoll heart monitor orientation
- Leading in Complex Environment class

- Active Shooter response with LCSO
- District familiarization
- ESO documentation
- Attacking Modern Fires presentation
- EOC & Dispatch center
- Facilities training at BSFD (all 3 shifts)
- Pit-crew CPR refresher
- Tablet Command refresher
- Franklin Locks facility review and Special Operations considerations during maintenance

We have several talented members and crews in our Operations branch; wouldn't it be neat to see them in action? Feel free to schedule a ride along, we would be happy to have you.

Training Report

- Daily Training: Functional training and circuit style workouts; truck checks; SCBA and gear checks; Target Solutions
- The new personnel have completed their Acting Engineer Task Books and have been approved to drive
- Some of the guys have been doing swim training at the River Hall pool this month as they were preparing for their PADI Rescue Diver class which concluded yesterday. Firefighters Salyers, Taylor, Glenn, Schumacher, and Casey Gee all successfully completed the class.
- Active Shooter training with LCSO – two shifts have completed it and the other shift is scheduled for later this month
- EMS training this month was airway training

Commissioner Shewmaker made a motion to accept the Training Report. Commissioner Schneider seconded and the motion passed.

Public Input on Agenda Items

Old Business

1. Discussion of Deputy Chief Lamb's contract. Mr. Pringle asked the Board to hold off on approving the contract as a whole until we have the contract updates for Assistant Chief Rewis

and Administrative Assistant Howard. There are two provisions in the contract we would like the Board to approve tonight; the provision addressing Deputy Chief Lamb's use of his staff vehicle and the one approving the same Line of Duty Death benefit that all other employees have.

Commissioner Schneider made a motion to approve the two contract provisions. Commissioner Shewmaker seconded and the motion passed.

2. HRA Final Contract: Approve funding for \$699,995 for the initial payment to be distributed into each employee's account as calculated by the Union. Approval for retroactive per payroll payments effective February 1, 2022.

Commissioner Schneider made a motion to approve the payments as presented. Commissioner Detzel seconded and the motion passed.

New Business

1. Truck radios: There was a mistake on the radio quote for the new trucks and we realized it after we received the radios. The correct model will be an additional \$1,254. 40. Commissioner Schneider made a motion to approve the additional cost for the radios. Commissioner Detzel seconded and the motion passed.
2. Approval of budgeted R.I.T. packs for \$13,199.88, which is under the budgeted amount of \$14,000.00. Commissioner Schneider made a motion to approve the purchase, Commissioner Shewmaker seconded and the motion passed.
3. Approval of a not to exceed amount to purchase capital equipment for the two new trucks, including Hurst Tools, Thermal Imaging cameras, etc. The budgeted amount for each truck is \$150,000. The equipment for the engine for Station 2 will come out of Impact Fees and the equipment for the other engine will come out of the Operating Fund. When all of the purchases have been completed, we will report back with the final cost. Commissioner Detzel made a motion to approve the proposed expenditures, Commissioner Shewmaker seconded and the motion passed.
4. Approval to purchase two APX Next radios for the Assistant Chief and the Deputy Chief for \$17,615.32. We had budgeted \$18,000 to purchase three portable radios but the APX Next will give them upgraded functionality including LTE capability in case they are outside of the area.

Commissioner Schneider made a motion to approve the purchase of the two APX Next radios, Commissioner Detzel seconded, and the motion passed.

5. Approval to pay Lee County for the Station 2 water and sewer hookups. The first payment of \$9001 is due now and the final estimated payment of \$8211 will be due upon completion. Commissioner Shewmaker made a motion to approve the first payment, Commissioner Detzel seconded and the motion passed.
6. Discuss date for Station 2 groundbreaking ceremony – we recommend one of the first three Thursdays in August. After some discussion Commissioner Detzel made a motion to hold the groundbreaking ceremony on Thursday, August 18, 2022 at 6:30. Commissioner Schneider seconded and the motion passed.
7. Discussion of the approval and payment process for Station 2 construction draw requests. Attorney Pringle reviewed the process outlined in the contract for the payment of draw requests for the Station 2 construction. The requests will be forwarded to us once a month and will be reviewed by the Chief and then sent to our Architect (Studio AD) for review. Once they review the request and sign off on it we will initiate the payment electronically. If there are any objections by Studio AD there is a process for withholding all or part of that until they are satisfied that the items in the draw request have been completed. The draw requests will be included in the financial reports at each meeting.
8. Review of Preliminary Budget draft by Chief Dowaliby.
9. Set Tentative Millage rate for DR-420. We recommend that the Board set the initial millage rate to be published on the TRIM notice at 2.5 mills. That millage will enable the District to begin growing our reserves for the future needs of the District. The initial millage rate is not necessarily the final rate the Board will approve but it is the highest rate the District will consider setting. The Board has the option to adjust the rate down from the rate set tonight but it cannot be raised. After discussion the Board agreed to set the rate at 2.5 mills for the purpose of completing the DR-420 with the understanding that it can be adjusted down at a future meeting or budget hearing at the Board's discretion. Commissioner Schneider made a motion to set the initial millage rate at 2.5 mills, Commissioner Apperson seconded, and the motion passed.
10. Set date, time, and location for Tentative Budget Hearing. We recommend holding the Tentative Budget Hearing on Thursday, September 15, 2022, before our regular Board of

Commissioners meeting. After some discussion Commissioner Detzel made a motion to hold the Tentative Budget Hearing at 7:00 PM on Thursday, September 15, 2022, at Crossroads Baptist Church. The regular meeting will follow at 7:30 PM, or after the Tentative Budget Hearing has adjourned, whichever is later. Commissioner Schneider seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Comments from Commissioners:

Thanks to everyone. Be safe.

Adjourn

Commissioner Detzel made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 8:43 p.m.