

FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
February 16, 2023
MINUTES

Call Meeting to Order

Commissioner Detzel called the meeting to order at 7:30 p.m. In attendance were Commissioners Detzel, Ragen, Schneider, Kressel and Shewmaker. Also in attendance were Chief Rewis, Deputy Chief Lamb, Attorney Pringle, Chaplain Cords, Administrative Assistant Howard, Captain Jones, Engineer Mann, and FF Glenn.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

1. New Business: Approval to order Cardiac Monitor for Station 2 budgeted at \$30,000.
2. Old Business: Approval for the additional cost to repair the 2005 F-150. \$328.80
3. New Business: Synovus Bank Resolutions requested for the change of Commissioners

Presentations/Awards

None

Approval of Minutes

The minutes for January 2023 were presented for approval. Commissioner Ragen made a motion to accept the minutes as presented. Commissioner Schneider seconded and the motion passed.

Treasurer's Report

Account balances at January 31, 2023 :

Operating Account: \$6,472,009.04 ; Impact Fee Account: \$1,620,304.14 ; C.D.A.R.S. Accounts: \$5,763,137.95 ; Synovus Construction Account: \$1,91,877,69 ; Synovus Loan Payment Account: \$216,566.26

Commissioner Ragen made a motion to accept the Treasurer's Report. Commissioner Schneider seconded and the motion passed.

Chief/Prevention Report

Chief's Report

- All of the employees have completed the EMT credentialing.
- Engine 83 is in for repairs for a radiator hose and having issues with the motor shutting down after a few minutes.
- The 2005 Ford F-150 was in for the paint job and repairs that were previously approved. There was more rust than expected in the roof that had to be removed and the structural members had to be rebuilt. When we went to pick it up we found that they did not charge us for the additional rust damage so the only extra cost was for some plastic pieces at the bottom of the window. We will review that in New Business.
- The Engine Workgroup is going to Wisconsin March 27th – 30th for the final inspection of the two new engines.
- Florida Division of Forestry has a new administration in Tallahassee and they have started making some changes state wide. They have removed six of the pilot positions and six fixed wing planes used to assist with spotting fire and assessing conditions. One of the positions was from our area and we also do not have a helicopter pilot in our area. This fire season we will not have any air resources for assistance locally.
- The new inventory system is up and running and tagging of assets is well under way. Ms. Howard has put in a lot of work to implement the new system.

Fire Prevention Division Report

Current Construction: No change from last month.

Multi-family units in Portico – the last building is under construction; multi-family units in Pebblebrook at Verandah; Greenwell Investment Properties – multi-tenant office building and warehouse; Oakview Community on Buckingham Road – 51 single family homes; Hemmingway Point Community; Circle K – Palm Beach Blvd. and Buckingham Road

New Construction: No change from last month. Dunkin Donuts – has not started construction.

Projects Completed: Palm Beach Pizza (old Sir Pizza); HG Land Clearing; Optimal Vision

Revenues: The division billed \$120.00 for the month of January for two occupancy inspections.

Meetings Attended: Rotary meetings; Lee County Fire Marshals & Inspectors Association; Lee County Fire Chiefs; 5 Bugles meeting; Lee County Fire Arson Task Force; Florida Arson Alert Board meeting (no quorum, meeting rescheduled)

Education: Emerging Technology and Trends in the Fire Service and Fire Protection

Public Education: Riverdale High School CPR class for Coaches

Inspections: The division completed 19 inspections for the month of January including five re-inspections.

Commissioner Ragen made a motion to accept the Chief's Report. Commissioner Shewmaker seconded and the motion passed.

Attorney's Report

- Thank you to everyone, particularly the Board, for the professionalism they show. I attend meetings at other places and there is not the same level of professionalism. It is very obvious and it has a substantial impact on the district. I want you to understand that I recognize that difference and appreciate it.

Commissioner Schneider made a motion to accept the Attorney's Report. Commissioner Ragen seconded and the motion passed.

Operations Division Report

Items of Interest

- EMT credentialing is complete. All operations members have successfully completed the testing process which consisted of written and practical tests and then a one-on-one scenario with Dr. Atiyeh.
- Bunker Gear workgroup has opted to stay with our current vendor, Lion.
- Annual hydrant inspection, maintenance and flow testing is underway.
- New assets tracking system and software is a success.
- Two members and I will be attending FDIC in Indianapolis the last week of April.
- Bodywork and paint is finished on the 2005 Ford F-150.
- Small, extinguished fire at Buckingham Exceptional School (C-Shift, Captain Swindle)
- Assisted Bayshore Fire with a small spot-over brush fire (C-Shift, Acting Captain Simmons)
- Call data January 1st – 31st = 213 calls for service generating 287 vehicle responses.

Meetings attended: Lee County Fire Chiefs; Officers meeting; Labor/management workgroup; Lee County Fire Chiefs training group; Lee County Fire Chiefs operations group; Rotary with Chief Rewis; promotional testing; new hire process; S.R. 31 FDOT meeting; Valentine's Day lunch at Buckingham Exceptional with Chief Rewis and Debbie.

Training; Daily functional fitness with crews; District familiarization; Tower Rescue class; various inspections with Chief Rewis; University of Miami Gordon Medical Center; LEAP – Leadership training with all crews; Dr. Atiyeh – EMS in-service on respiratory emergencies

Commissioner Shewmaker made a motion to accept the Operations Division Report. Commissioner Schneider seconded and the motion passed.

Training Report

- Daily Training: Functional training and circuit style workouts; truck checks; SCBA and gear checks; Target Solutions
- Monthly Training: Ladder inspection and proper use; one pre-incident plan per shift; R.I.T. drills; Fire Ground drills; Hydraulics/Apparatus; EMT
- Upcoming Training: Co-op Training; pre-fire plans; workouts

- A-Shift: Daily workouts; hydrant maintenance; Salyers and Glenn signed up for FO1 test; Mimbs taking investigator classes; pre-connect line advancement; online training
- B-Shift: Swindle college classes; Pledger taking health and safety classes; Sackman doing probationary firefighter task book; radio tower class; 2.5" line advancement drills; pre-fire plans (Buckingham Publix)
- C-Shift: Target Solutions; daily workouts; Peterson passed FO1 test; Taylor passed the FO1 test; working on Health and Safety Officer

Commissioner Ragen made a motion to accept the Training Report. Commissioner Schneider seconded and the motion passed.

Public Input on Agenda Items

Old Business

1. Approval for additional cost to repair the 2005 Ford F-150 - \$328.80.

Commissioner Detzel made a motion to approve the additional cost. Commissioner Schneider seconded the motion. Motion carried.

New Business

1. Budget Line-Item Adjustments to move \$201,400 from Capital Expenses to Operating Expenses due to the update of the Capitalization, Depreciation and Disposition of Assets Policy approved in January 2023 for the current fiscal year. The update included increasing the capitalization threshold from \$1,000 to \$5,000 which necessitates adjusting some budgeted expenditures from Capital Outlay to Operating Expenses.

The following Capital Outlay lines will be reduced: Line 522.640 by \$175,600; Line 522.643 by \$4,000; Line 522.644 by \$12,800; Line 522.646 by \$9,000.

The following Operating Expense lines will be increased: Line 522.523 by \$41,200; Line 522.525 by \$138,400; Line 522.526 by \$9,000; Line 522.527 by 12,800.

Commissioner Ragen made a motion to approve the line-item adjustments as presented.

Commissioner Schneider seconded the motion. Motion carried.

2. Approval to purchase bunker gear, budgeted at a total of \$112,000. The quote currently is \$2,718 per bunker coat and \$2,004 per pair of bunker pants for a total per set of \$4,7122. We still have a few minor decisions to make concerning pocket closures and other items which we anticipate will slightly lower the price. However we would like to get approval for up to \$5,000 per set (total of \$105,000 for 21 sets for the current personnel) just in case the price increases. Commissioner Ragen made a motion to approve up to \$5,000 per set of bunker gear. Commissioner Schneider seconded the motion. Motion carried.
3. Approval to purchase a refurbished ZOLL cardiac monitor for Station 2 at a cost of \$29,210. Commissioner Ragen made a motion to approve the purchase. Commissioner Schneider seconded the motion. Motion carried.
4. Synovus Bank Resolutions:

Attorney Pringle reviewed the process the Board uses for approving the opening and closing of bank accounts and for making changes to the authorized signers. Each bank has different requirements in the event of changing signers, which we have to do each time a new Board member is elected or appointed because our policy requires only current Board members be authorized signers on our bank accounts. Synovus has already received the updated signature cards but they have also requested new authorizing resolutions for each account.

The motion will be to approve the resolutions and rescind all previous resolutions and signing authority.

Commissioner Schneider made the motion. Commissioner Ragen seconded and the motion passed.

Public Input on Non-Agenda Items:

Pastor Cords is stepping down from the church and has accepted a position helping run a private company effective April 1st. He will continue to be an active member of Crossroads Church and he will stay with the District as our Chaplain.

Comments from Commissioners:

Commissioner Ragen thanked everyone and expressed his gratitude that the crews did not have to respond to him or his neighbors this month.

Commissioner Kressel thanked everyone and said she is excited to work with everyone.

Commissioner Shewmaker and Commissioner Schneider said Station 2 is looking good and thanked everyone. Commissioner Schneider also commented on the increased calls.
Commissioner Detzel thanked everyone.

Adjourn

Commissioner Ragen made a motion to adjourn. Commissioner Schneider seconded and the motion passed. Meeting was adjourned at 8:03 p.m.