

FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
January 20, 2023
MINUTES

Call Meeting to Order

Commissioner Schneider called the meeting to order at 7:31 p.m. In attendance were Commissioners Ragen, Schneider, Shewmaker, and Kressel. Commissioner Detzel was absent due to illness (excused absence). Also in attendance were Deputy Chief Lamb, Attorney Pringle, Captain Clouse, Chaplain Cords, and Administrative Assistant Howard.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda- None

Presentations/Awards- None

Approval of Minutes

The minutes for December 15, 2022 were presented for approval. Commissioner Ragen made a motion to accept the minutes as presented. Commissioner Shewmaker seconded and the motion passed unanimously.

Treasurer's Report

Account balances at December 31, 2022 :

Operating Account: \$5,909,647.32 ; Impact Fee Account: \$1,532,524.32 ; C.D.A.R.S. Accounts: \$5,761,685.36 ; Synovus Construction Account: \$2,498,915.96 ; Synovus Loan Payment Account: \$243,631.29

Commissioner Ragen made a motion to accept the Treasurer's Report. Commissioner Shewmaker seconded and the motion passed unanimously.

Chief/Prevention Report

Chief's Report

- I hope everyone had a happy holiday and happy new year's.
- We all look forward to the growth the district will have this year with the opening of a much-needed fire station, two new pieces of apparatus, and new employees to protect the residents and visitors of the east portion of the district.
- Station 2 has had the concrete flooring poured and they have started laying block.
- Deputy Chief Lamb has started the EMT credentialing process with all personnel.
- Engine 81 is in for repairs to the water pump, estimated at \$1,700. No action is needed, just notification of the repair.
- Congratulations to FF Janey and his wife on the birth of their son on December 30th.
- There was conversation at the Fire Chief's Association meeting of the possibility that the districts may be required to repay some ad valorem to homeowners of properties damaged by Hurricane Ian. The proposal is to allow homeowners who have paid their property taxes in full and who were unable to live in their homes for more than thirty days, to request a refund of taxes. It is unknown at this time whether the state or the districts will be responsible for the refunds. There will be further meetings to discuss future developments.

Fire Prevention Division Report

Current Construction: Multi-family units in Portico – the last building is currently under construction; Multi-family units in Pebblebrook in the Verandah; Greenwell Investment Properties – multi-tenant office building and warehouse; Oakview Community on Buckingham Rd. – 51 single-family homes; Hemmingway Point Community; Circle K – Palm Beach Blvd and Buckingham Rd.

New Construction: Dunkin Donuts

Projects Completed: Franks Fireworks; Adam Hansen Fireworks; Marinate Enterprises; Optimal Vision Optometry

Revenues: The division billed \$270 for the month of December: 1 Tent with Fireworks \$150; 2 Occupancy Inspections \$120

Meetings Attended: Rotary; Lee County Fire Marshals and Inspectors Association; Lee County Fire Chiefs; Station 82 project

Education: Understanding and Planning for School Bombings class; Fire Sprinkler Plan Review and Inspection

Public Education: Santa drop-off at Olga Community Center for a Christmas event; Crews delivered

some gifts and stuffed animals around the community to kids and pets.

Inspections: The division completed 18 inspections for the month of December; we will be starting company inspections – having each shift go out to complete a site inspection and a fire pre-plan to get them familiar with the buildings

Commissioner Ragen made a motion to accept the Chief's Report. Commissioner Shewmaker seconded and the motion passed unanimously.

Attorney's Report

- Attorney Pringle did not have a report.

Commissioner Ragen made a motion to accept the Attorney's Report. Commissioner Shewmaker seconded and the motion passed.

Operations Division Report

Items of Interest

- Annual fire hose and ladder testing completed with great results.
- LCEMS Paramedic McFee funeral
- Strike Team/Task Force Leader 1/16/23 - 1/22/23
- EMT credentialing process continues to move forward. Hope to have all operations members credentialed by mid-February.
- Bunker gear committee is in the final steps of selecting a vendor.
- New Year's Eve structure fire in Bayshore. Probationary FF Sackman got his first fire (B-Shift/Capt. Swindle)
- Small brush fire along SR 80 quickly contained and extinguished (B-Shift/Capt. Swindle)
- Vehicle rollover with fire with an additional vehicle collision with pin-in down the road (C-Shift/Acting Capt. Poulton)
- Distributed leftover dog toys to local veterinarians.
- Donated some of the leftover toys from Christmas to ACT (Abuse Counseling and Treatment)
- Call data 12/1/22 to 12/31/22 = 201 calls for service generating 262 vehicle responses: 47.8% FMS81 zone, 49.7% FMS82 zone, 2.9% out of district
- Call data YTD (1/1/22 to 12/31/22) = 2,359 calls for service generating 2,842 vehicle responses

Meetings attended

- Lee County Fire Chiefs
- Officers meeting
- Weekly staff meetings
- PS Trax (inventory software demo)
- Bunker gear meetings with remaining vendors
- Annual training plan review with Tice FD
- Meeting to discuss annual physicals with Chief and DVPs

Training

- Daily functional fitness with crews
- District familiarization
- EMT credentialing study guide and practical review
- Zoll heart monitor review / ESO cloud import
- Search & Rescue – lifts, drags and carries
- Hoseload (100' static bundle)

Commissioner Ragen made a motion to accept the Operations Division Report. Commissioner Shewmaker seconded and the motion passed unanimously.

Training Report

- Daily Training: Functional training and circuit style workouts; truck checks; SCBA and gear checks; Target Solutions
- Monthly Training: Ladder inspection and proper use; one pre-incident plan per shift; R.I.T. drills; Fire Ground drills; Hydraulics/Apparatus; EMT
- Upcoming Training: EMT credentialing; VMR class at Tice FD
- A-Shift: Landon completed his task book to take the FO1 test; Paul is taking his FO1 test; EMT credentialing; various training.

- B-Shift: Swindle continues college courses; Engineer training with Schumacher; Sackman, Probie training; Forcible Entry training; RIT training; Victim carries; Highrise pack training
- C-Shift: Engineer promotional training with Taylor and Peterson; Peterson studying for FO1 test; Taylor will be taking Instructor 1 test; EMT credentialing; Misc. apparatus repairs; Station 2 construction quality control

All shifts handed out toys throughout the district over three days prior to Christmas.

Commissioner Ragen made a motion to accept the Training Report. Commissioner Shewmaker seconded and the motion passed.

Public Input on Agenda Items - None

Old Business - None

New Business

1. Policy Update: Capitalization, Depreciation, and Disposition of Assets Policy

The policy was previously updated in 2010, but changes made to the Department of Financial Services (DFR) Rule 691-73, which became effective on October 1, 2020, increased the threshold for recording tangible property from \$1,000 to \$5,000.

The proposed policy update reflects the \$5,000 capitalization and depreciation threshold and would be effective for the 2022-2023 fiscal year. As part of the approval of the updated policy we also request:

- Approval to remove from the fixed asset list all fully depreciated items with an original cost of less than \$5,000.
- Approval for the automatic removal of the remaining items with an original cost of less than \$5,000 as they become fully depreciated.

Commissioner Ragen made a motion to approve the updated policy. Commissioner Kressel second and the motion passed unanimously.

Commissioner Ragen made a motion to approve the removal of the fully depreciated items from the fixed asset list. Commissioner Shewmaker seconded and the motion passed unanimously.

Commissioner Ragen made a motion to approve the automatic removal from the fixed assets list of the remaining items with an original cost of less than \$5,000 as they become fully depreciated.

Public Input on Non-Agenda Items:

None

Union Report:

Captain Clouse said everything is going well and there will be elections for DVP for Districts 18 and 20 coming up.

Comments from Commissioners:

Commissioner Shewmaker thanked Deputy Chief Lamb and the guys for donating the dog toys to his veterinary practice and said the dogs loved them!

Commissioner Kressel thanked everyone.

Adjourn

Commissioner Kressel made a motion to adjourn. Commissioner Ragen seconded and the motion passed. Meeting was adjourned at 7:58 p.m.