

**FORT MYERS SHORES FIRE & RESCUE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
November 16, 2023
MINUTES**

Call Meeting to Order

Commissioner Detzel called the meeting to order at 7:30 p.m. In attendance were Commissioners Detzel, Ragen, Schneider, Shewmaker and Kressel. Also in attendance were Chief Rewis, Attorney Pringle, Chaplain Cords and Administrative Assistant Howard.

Pledge of Allegiance and Moment of Silence

Prayer – Chaplain Cords

Amendments to the Agenda

1. New Business: Approval to request credit cards for the three new captains with \$1,000 limits
2. New Business: Approve updated Internal Controls Policy

Presentations/Awards

None

Approval of Minutes

The minutes for October 2023 were presented for approval. Commissioner Schneider made a motion to accept the minutes as presented. Commissioner Shewmaker seconded and the motion passed.

Treasurer’s Report

Account balances at October 31, 2023 :

Operating Account: \$2,468,503.69 ; Impact Fee Account: \$781,354.47 ; C.D.A.R.S. Accounts: \$4,500,000 ; Synovus Loan Payment Account: \$27,096.94

Commissioner Shewmaker made a motion to accept the Treasurer’s Report. Commissioner Schneider seconded and the motion passed.

Chief / Prevention Division Report

Chief’s Report:

- Reminder for Station 82 grand opening event December 1, 2023 at 6 P.M.
- All of the employees have completed the annual physical exams and we have received a notice of “Fit for duty” for everyone.
- End of year banquet Saturday December 16th. Planning for 6:00 PM, If there are any changes or any information that needs to be passed on we will reach out to update you.
- Deputy Chief Lamb and myself attended the Florida Department of Transportation informational meeting on November 2nd for the construction of State Road 31 from Bayshore Rd, South to Palm Beach Blvd.
- Engineer Hunt and myself traveled to Alabama for our commencement ceremony for receiving our Bachelors Degrees. We were unable to attend last year with the arrival of Hurricane Ian.
- Update on merger legislation: There was no vote at the Local Legislative meeting on the bill that was presented to have Bonita Springs Fire Department take over Fort Myers Beach Fire Department. The majority of the committee said they would like to have a study done. There is a new version of the proposed legislation splitting Fort Myers Beach Fire Department between Bonita Springs and Iona McGregor Fire Departments, which will be discussed at the next Local Legislative Delegation meeting. Chief asked Attorney Pringle for any additional information. Attorney Pringle said that the bill appears to call for a referendum in each fire district to approve the changes. The proposed bill does not include any other fire districts.

Prevention Division:

- Projects completed: Multi-family units in Pebblebrook in Verandah – all buildings completed
- Revenues: \$738.84 for the month of October
- Meetings: weekly Rotary meetings; Lee County Fire Chiefs Association; Lee County Fire Marshals & Inspectors Association; FLDOT SR 31 / SR 80 road construction informational meeting
- Education: All Hazards Division Supervisor Course; All Hazards Communications Technician Course – COMT
- Inspections: the division completed 17 inspection for the month of October

Commissioner Ragen made a motion to accept the report. Commissioner Schneider seconded and the motion passed.

Attorney’s Report

- No information in addition to the legislation we already discussed.

Commissioner Schneider made a motion to accept the Attorney’s Report. Commissioner Shewmaker seconded and the motion passed.

Operations / Training Report

Operations:

- Check-It- vehicle inspection software build is underway

- Trunk or Treat @ Franklin Locks (Capt. Poulton)
- Trunk or Treat @ Cracker Barrel (Capt. Swindle)
- Replacement brush truck purchased – Dodge cab and chassis which is in Labelle having some work done prior to us making the changes to turn it into a brush truck.
- Tour of Firehouse 82 for NFM, Lehigh Acres & Pine Island fire districts
- Call Data: 10/1/23 – 10/31/23: 220 calls for service / 260 vehicle responses / Zone 81: 49% Zone 82: 49% Out of District: 1.8%
- Call Data: 1/1/23 to 10/31/23: 2,042 calls for service/ 2,511 vehicle responses / Zone 81: 44.1% Zone 82: 48.8% Out of District: 4.3%
- Meetings: Officers meeting; Lee County Fire Chiefs Association; Lee County Fire Chiefs Training; FDOT – SR 31 / SR 80; EOC expansion ceremony; HEARTSafe

Training Report

- Daily Training: Functional training and circuit style workouts; truck checks; SCBA and gear checks; Target Solutions
- A-Shift: Probationary FF training; building familiarization; fireground scenario at Station 82 training tower; FF Salyers-Health & Safety class; hose loads, lengths and deployment
- B-Shift: Probationary FF training; FF Juarez-Company Officer class; Capt. Swindle-Fire Service Law class; pump training & truck training at Station 82 training tower; fireground skills; downed firefighter CPR; Capt. Pledger and FF Janey-USAR trench rescue refresher
- C-Shift: Probationary FF training; Engineer training; Mayday/downed firefighter rescue and CPR; FF Schumacher-USAR trench rescue refresher

Commissioner Shewmaker made a motion to accept the Training Report. Commissioner Schneider seconded and the motion passed.

Public Input on Agenda Items

None

Old Business - None

New Business

1. Approval to request credit cards for newly promoted Captains Pledger, Poulton, and Simmons with \$1,000 limits. This is the same limit the other captains have.
Commissioner Schneider made a motion to approve the credit cards. Commissioner Shewmaker seconded and the motion passed.
2. Approve updated Internal Controls Policy. The policy has been updated to better reflect electronic payment procedures.
Commissioner Schneider made a motion to approve the updated policy. Commissioner Detzel seconded and the motion passed.
3. Discussion of cancelling the December meeting unless there are unforeseen circumstances that arise. We do not anticipate having any business to conduct in December and the meeting is the Thursday before the Christmas holiday. After discussion the consensus was to cancel the

December meeting at the Chair's discretion. The Chief will inform the Chair if any urgent business arises. Other wise the December meeting will be cancelled. Commissioner Detzel made a motion to approve, Commissioner Kressel seconded and the motion passed.

Public Input on Non-Agenda Items:

None

Comments from Commissioners:

Commissioner Ragen: Everyone is doing a great job.

Commissioner Detzel: Thanks to everyone, we appreciate everything you do. I hope everyone has a safe and happy holiday. Merry Christmas and Happy New Year.

Commissioner Schneider: Sympathy to Commissioner Shewmaker on the passing of his father.

Question regarding the brush truck – which one will that replace? Chief: the old military truck. Happy Holidays to everyone.

Commissioner Kressel: Same!

Adjourn

Commissioner Ragen made a motion to adjourn. Commissioner Kressel seconded and the motion passed. Meeting was adjourned at 7:52 p.m.